



Village of New Minas
Beautification Committee
May 21, 2025 @ 10:30 AM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- John Ansara, Director of Recreation & Community Development
- Cory Palmer, Director of Public Works

Members Absent:

- Agnes Morine, Citizen Member
- Donna Randell, Citizen Member

Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 10:32 am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the May 21, 2025 Beautification Committee Meeting be approved with the following modifications:

- 6(e) be moved to 6(a)
- Addition of 6(f) Banner Challenges
- Addition of 6(g) Founding Fathers Park

M/ J. Ansara

S/ M. Munroe

Motion Carried

3. Approval of Minutes:

- a. March 26, 2025 Beautification Committee Meeting

Motion:

THAT the Minutes for the March 26, 2025 Beautification Committee Meeting be approved as circulated.

M/J Ansara

S/ M Munroe

Motion Carried

4. Business Arising from Minutes:

- a. **March 26, 2025 Beautification Committee Meeting**

- i. Spring Clean up – Further Discussion

A conversation occurred around spring clean after the snow melts as it relates to road rights-of-way. C. Palmer provided clarity around public works responsibilities.

As the Village does not own a street sweeper, it was agreed to look into renting Kentville's street sweeper to enhance the service during next year's budget process.

- ii. Sign Removal from NSPI Post – It was agreed that the public works staff would look after signage removal from NSPI polls once the Commission has set the criteria.

5. Comments from the Chair:

Chair D. Windle-Smith indicated she did not have any specific comments outside of the agenda items.

6. New Business

- a. **Grant Application Update**

J. Ansara indicated that the Beautification and Streetscaping and Community Works Program grants have been discontinued, but that administration will continue to look for other programs that may be available to support beautification initiatives.

- b. **Community Garden Update**

The Community Garden project is on hold as it was conditional upon grant funding being received.

c. Mural Update

D. Windle Smith indicated that she would be meeting with Lindsay Young, Community Economic Development Coordinator for the Town of Kentville, as well as representatives from the Town of Berwick regarding their respective mural programs.

d. Community in Bloom Video Update

D. Windle-Smith indicated that she would continue to pursue a Community in Blooms initiative as she felt the program could showcase all the work that has gone into the beautification efforts of the village.

It was agreed that this program would be brought forward as part of next year's budget process.

e. Prospect Park Update

C. Palmer indicated that he and Commissioner M. Munroe had visited the site and that he would be meeting with a contractor next week to discuss components of the project.

f. Banner Challenges

M. Munroe indicated that there were some banners which were in disrepair. C Palmer indicated that public works would be addressing the concerns this week.

g. Founding Fathers Park

D. Windle-Smith indicated that the park should be a priority this year as there are budget funds available.

There was a discussion around interpretive signage in the park. M. Munroe was asked to lead this initiative. Port Williams and Wolfville were listed as communities that would be good examples to emulate.

There was further discussion around connecting the site to the Harvest Moon Trail. Concerns were raised around safety given the slope of a connector trail. J. Lawrence indicated that administration would investigate the initiative further and report back to the committee in July.

7. Next Meeting Date:

The next Beautification Committee meeting is schedule for July 16, 2025.

8. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 11:40am.

Motion:

THAT the meeting be adjourned.

M/ J. Ansara

S/ M. Munroe

Motion Carried