



Village of New Minas
Commission Meeting
May 12, 2025 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith
- Quentin Hill

Commissioners Absent:

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Staff Present:

- Jeff Lawrence, Interim Clerk Treasurer/CAO
- John Ansara, Director of Recreation and Community Development
- Cory Palmer, Director of Public Works

Others Present:

- Christina Sappington, District 8 Councillor
- Maynard Stevens

1. Call to Order:

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the May 12, 2025 Commission Meeting be approved with the addition of agenda item 14.b – Permanent CAO/ Clerk Treasurer appointment.

M/Q. Hill

S/ D. Windle Smith

Motion Carried

3. Disclosure of Conflict of Interest:

D. Chaulk declared a conflict of interest regarding item 5a(iii) – Sponsorship – 2025 Canadian Senior Men’s Amateur Golf Championship – Kenwo Golf Club.

4. Approval of Minutes:

- a. April 14, 2025 Village Commission Meeting

Motion:

THAT the Minutes for the April 14, 2025 Village Commission Meeting be approved as circulated.

M/J. Redmond
S/ D. Windle-Smith
Motion Carried

5. Business Arising from Minutes:

- a. **April 14, 2025 Village Commission Meeting**

- i. Hemlock Wolly Agelgid Threat – Request for Decision Supplemental Report

N. Palmer, Active Living Coordinator, penned a supplemental report regarding the Hemlock Wolly Agelgid threat.

Motion:

THAT the Village of New Minas Commission accept the supplemental report to the Hemlock Wolly Agelgid Threat – Request for Decision Report as information.

M/ J. Redmond
S/ Q. Hill
Motion Carried

- ii. Eves Hollow Dog Park Potential Relocation

J. Ansara, Director of Recreation, has confirmed with Kentville Recreation staff that the Eves Hollow dog park will not be relocated.

- iii. Sponsorship – 2025 Canadian Senior Men’s Amateur Golf Championship – Kenwo Golf Club

J. Lawrence, CAO/ Clerk Treasurer presented a letter received from the Kenwo Golf Club requesting that the Village of New Minas be a sponsor for the 2025 Canadian Senior Men’s Amateur Golf Championship.

Motion:

THAT the Village of New Minas Commission sponsor the 2025 Canadian Senior Men’s Amateur Golf Championship in the amount of \$2,000.

M/ Q. Hill
S/ D. Windle-Smith
Motion Carried

6. Comments from the Chair:

There were no comments from the Chair.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Presentations

There were no presentations

9. Committee Reports:

a. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the May 12, 2025 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the May 12, 2025 Commission agenda package and as verbally summarized by James Redmond.

M/J. Redmond
S/ Q. Hill
Motion Carried

b. Finance and Audit Committee

Dave Chaulk provided a verbal summary of the draft minutes included in the May 12, 2025 Commission agenda package.

Motion:

THAT the draft minutes for the Finance and Audit Committee be received as included in the May 12, 2025 Commission agenda package and as verbally summarized by Dave Chaulk.

M/Q. Hill
S/ D. Windle-Smith
Motion Carried

10. Staff Reports:

CAO/ Clerk Treasurer Lawrence provided a brief synopsis of the CAO/ Clerk Treasurer Report.

Motion:

THAT the CAO/ Clerk Treasurer report be received as included in the May 12, 2025 Commission agenda package.

M/J. Redmond
S/ D. Windle-Smith
Motion Carried

The Director of Public Works provided a brief synopsis of the public works report.

Motion:

THAT the Director of Public Works report be received as included in the May 12, 2025 Commission agenda package.

M/Q. Hill
S/ J. Redmond
Motion Carried

Motion:

THAT the Manager of Finance report be received as included in the May 12, 2025 Commission agenda package.

M/Q. Hill
S/ J. Redmond
Motion Carried

The Director of Recreation provided a brief synopsis of the recreation report.

Motion:

THAT the Director of Recreation report be received as included in the May 12, 2025 Commission agenda package.

M/Q. Hill
S/ D. Windle-Smith
Motion Carried

11. New Business:

N/A

12. Correspondence:

The following piece of correspondence was received:

- a. April 22, 2025 email – Peri Bowman, Planner, Municipality of the County of Kings
Notification of a Planning Application in District 8

Motion:

THAT the correspondence be accepted as information.

M/J. Redmond

S/ Q. Hill

Motion Carried

13. General Public Input:

Comments from the public were as follows:

Councillor Christina Sappington indicated that:

- She appreciated the discussion around the odour emanating from the sewer lagoons and the importance of maintaining communication.
- Planning document amendments are now complete authorizing secondary living units in New Minas.

Maynard Stevens:

- Suggested that, for transparency, the Commission include at least one independent body as part of the vote counting process should there be an election in New Minas this year.

14. Closed Session:

Dave Chaulk indicated that there was a need for an in-camera session to deal with legal and personnel matters.

At 7:45pm, the Commission adjourned to move into closed session to discuss personnel matters, in accordance with Section 22 (2) (c) of the MGA.

Motion:

THAT the Commission adjourn to move into closed session.

M/Quentin Hill

S/James Redmond

Motion Carried

Motion:

THAT the Commission adjourn from the closed session.

M/Quentin Hill
S/D. Windle-Smith
Motion Carried

At 8:30 the Commission reconvened the open session of the meeting.

14.b Permanent CAO/ Clerk Treasurer Appointment

Motion:

THAT Jeffrey Lawrence be appointed the permanent CAO/ Clerk Treasurer effective April 15, 2025.

M/Q. Hill
S/ D. Windle-Smith
Motion Carried

15. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 8:40 pm.

Motion:

THAT the meeting be adjourned.

M/Q. Hill
S/ D. Windle-Smith
Motion Carried.