



**Village of New Minas**  
Annual General Meeting  
June 23, 2026 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
DRAFT MINUTES

**Commissioners Present:**

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith
- Quentin Hill

**Commissioners Absent:**

**Staff Present:**

- Jeff Lawrenc, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

**Others Present:**

- Lawrence Lake, Morse Brewster Lake
- Craig Vanexan
- Julie Vanexan
- Mike Zwicker
- Christina Sappington
- Maynard Stevens

**1. Call to Order:**

Dave Chaulk called the meeting to order at 7:03pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the June 23, 2026, Village Annual General Meeting be approved as circulated.

**M/ J. Redmond**

**S/ Q. Hill**

**Motion Carried**

**3. Disclosure of Conflict of Interest:**

No conflicts of interest were declared.

**4. Approval of Minutes:**

- a. June 24, 2025, Village Annual General Meeting

Motion:

THAT the Minutes for the June 24, 2025, Village Annual General Meeting be approved as circulated.

**M/ J. Redmond**

**S/ D. Windle-Smith**

**Motion Carried**

**5. Business Arising from Minutes:**

- a. June 24, 2025, Village Annual General Meeting

There was no business arising from the June 25, 2024, minutes.

**6. Comments from the Chair:**

There were no comments from the Chair.

**7. Presentations:**

- a. Financial Statements for Year Ending March 31, 2026

The audited financial statements for the year ending March 31, 2026, for the Village of New Minas and the New Minas Water Commission were presented by Lawrence Lake, the Village Auditor. Lawrence provided an overview and answered questions related to the following sections of the Financial Statements:

- Independent Auditor's Report
- Consolidated Statement of Operations
- Consolidated Statement of Financial Position
- Consolidated Statement of Changes in Net Financial Assets
- Consolidated Statement of Cashflow

Mr. Lake commented that the Village is currently in a strong financial position with a healthy tax base.

Motion:

THAT the 2025/26 Financial Statements for the Village of New Minas be accepted as presented.

**M/ Q. Hill**

**S/ D. Windle-Smith**

**Motion Carried**

## b. 2026/27 Budget

Highlights of the Operating Budgets and the Capital Budgets for the Village of New Minas and the New Minas Water Commission for the 2026-2027 fiscal year were presented by Chair D. Chaulk. The Operating and Capital Budgets for the Village of New Minas as well as the Operating and Capital Budgets for the New Minas Water Commission were ratified by the Village Commission on June 23, 2006.

**8. Annual Reports:**

## a. Village of New Minas

The Annual Report of the Village of New Minas (included in the June 23, 2026, Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. During the presentation, Dave expressed his appreciation for the work of the Village Commissioners and staff.

Motion:

THAT the annual report for the Village of New Minas be received as presented.

**M/ Q. Hill**

**S/ D. Windle-Smith**

**Motion Carried**

## b. New Minas Volunteer Fire Department

The Annual Report of the New Minas Volunteer Fire Department (included in the June 23, 2026, Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. Dave thanked NMFD Chief James Redmond and all of the volunteer firefighters for their efforts over the past year.

Motion:

THAT the annual report for the New Minas Volunteer Fire Department be accepted as presented.

**M/ Q. Hill**

**S/ D. Windle-Smith**

**Motion Carried**

**9. Other Business:**

There was no other business.

**10. General Public Input:**

Comments from the public were as follows:

Maynard Stevens:

- Asked if there were any new sidewalks included in the capital budget. (C. Palmer indicated there were not as addressing water and sewer infrastructure challenges were the priorities.)
- Congratulated the Village Commission and staff for their efforts in making the Village a great place to live.

Councillor Christine Sappington:

- Thanked the Village Commission and staff for
  - Their efforts in supporting the wildfire evacuees.
  - Providing an update on the sewer lagoon odour challenges.
  - Their efforts in making New Minas a great place to live.

MLA Julie Vanexan:

- Thanked the Commission and staff for stepping up in addressing the wildfire evacuees and everything they do to build community.

**11. Adjournment:**

There being no further business, Dave Chaulk called for a motion to adjourn at 7:55pm.

Motion:

THAT the meeting be adjourned.

**M/ J. Redmond**

**S/ Q. Hill**

**Motion Carried**