



Village of New Minas
Annual General Meeting
June 25, 2024 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill
- Debra Windle-Smith

Commissioners Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Lawrence Lake, Morse Brewster Lake
- Christina Sappington
- Maynard Stevens
- Tim Warmington

1. Call to Order:

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the June 25, 2024 Village Annual General Meeting be approved as circulated.

M/James Redmond

S/Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. June 27, 2023 Village Annual General Meeting

Motion:

THAT the Minutes for the June 27, 2023 Village Annual General Meeting be approved as circulated.

**M/James Redmond
S/Debra Windle-Smith
Motion Carried**

5. Business Arising from Minutes:

- a. June 27, 2023 Village Annual General Meeting

There was no business arising from the June 27, 2023 minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Presentations:

- a. Financial Statements for Year Ending March 31, 2024

The audited financial statements for the year ending March 31, 2024 for the Village of New Minas and the New Minas Water Commission were presented by Lawrence Lake, the Village Auditor. Lawrence provided an overview and answered questions related to the following sections of the Financial Statements:

- Independent Auditor's Report
- Consolidated Statement of Operations
- Consolidated Statement of Financial Position
- Consolidated Statement of Changes in Net Financial Assets
- Consolidated Statement of Cashflow

Mr. Lake commented that the Village is currently in a strong financial position with a healthy tax base.

- b. 2024/25 Budget

The Operating Budgets and the Capital Budgets for the Village of New Minas and the New Minas Water Commission for the 2024-2025 fiscal year were presented by the Clerk Treasurer/CAO. The Operating and Capital Budgets for the Village of New Minas were ratified by the Village Commission on March 11, 2024. The Operating and Capital Budgets for the New Minas Water Commission were ratified by its Commission on March 26, 2024.

The Operating Budget for the Village is balanced, and the New Minas Water Commission is projecting a surplus of \$2,872. The new water rates came into effect on April 1 of this year, following approval by the Utility and Review Board. The Capital Budget for the Village forecasts \$707,000 in spending with \$156,000 in funding offsets. The Capital Budget for the New Minas Water Commission forecasts \$490,000 in spending with \$275,000 in funding offsets.

Maynard Stevens inquired about the contribution allocated in the budget to the New Minas Fire Department for honoraria. The Clerk Treasurer/CAO responded that the 2024/25 amount is \$43,775, up from \$42,500 in 2023/24. In 2008/09, the amount was \$12,000.

8. Annual Reports:

a. Village of New Minas

The Annual Report of the Village of New Minas (included in the June 25, 2024 Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. During the presentation, Dave expressed his appreciation for the work of the Village Commissioners and staff.

Motion:

THAT the annual report for the Village of New Minas be received as presented.

M/Maynard Stevens

S/Quentin Hill

Motion Carried

b. New Minas Volunteer Fire Department

The Annual Report of the New Minas Volunteer Fire Department (included in the June 25, 2024 Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. Dave thanked NMFV Chief James Redmond and all of the volunteer firefighters for their efforts over the past year.

Motion:

THAT the annual report for the New Minas Volunteer Fire Department be accepted as presented.

M/Maynard Stevens

S/Quentin Hill

Motion Carried

9. Other Business:

There was no other business.

10. General Public Input:

Comments from the public were as follows:

Maynard Stevens:

- Thanked the Village Commission and New Minas Volunteer Fire Department.
- Complimented the Village on Founding Fathers Park, and suggested future implementation of features to acknowledge other people groups important to the history of New Minas.

Tim Warmington

- Thanked the Village Commission and New Minas Volunteer Fire Department.
- Asked about the capacity of Village infrastructure for future growth. The Chair and the Clerk Treasurer/CAO responded by saying that this is an important consideration and that the Village is currently completing engineering work related to critical capacity issues.

11. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 7:52pm.

Motion:

THAT the meeting be adjourned.

**M/James Redmond
S/Debra Windle-Smith
Motion Carried**