



Village of New Minas
Beautification Committee
May 15, 2024 @ 10:30 AM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Donna Randell, Citizen Member
- John Ansara, Director of Recreation & Community Development
- Gerard Hamilton, Manager of Municipal Operations

Members Absent:

- Agnes Wojt, Citizen Member (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 10:33am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the May 15, 2024 Beautification Committee Meeting be approved as circulated.

M/ Gerard Hamilton

S/ Debra Windle-Smith

Motion Carried

3. Approval of Minutes:

- a. March 20, 2024 Beautification Committee Meeting

Motion:

THAT the Minutes for the March 20, 2024 Beautification Committee Meeting be approved as circulated.

M/ Donna Randell
S/ Debra Windle-Smith
Motion Carried

4. Business Arising from Minutes:

- a. March 20, 2024 Beautification Committee Meeting
There was no business arising from the March 20, 2024 minutes.

5. Comments from the Chair:

The Chair expressed thankfulness for the support from the Village Commission for Beautification initiatives.

6. Finance & Budget Update:

John Ansara provided an update on the Beautification and Streetscaping Program (BSP). The program is currently open for applications, with a deadline of June 13th. The Village’s application (with priorities established by the Beautification Committee in January and approved by the Village Commission through the budget process) will be submitted through the Municipality of the County of Kings.

7. Capital Projects

- a. Founding Fathers Park
The budget for the expanded parking and pavers is \$15,000:
 - Expanded parking: \$5,000
 - Walkway and pavers: \$10,000

Gerard will plan for this work in June and July. Members of the Committee will meet on May 21 at 10:00am to finalize the layout.

- b. Banners
The budget for banners with no external funding is \$3,500 and with external funding is \$6,500. The Committee decided to wait on the funding approval before the next order is finalized. Meanwhile, Public Works will be maintaining the existing banners.

- c. Lights and Decorations
The Committee decided to wait on the funding approval before the order is finalized. In the meantime, John and Donna will begin planning work for the full scope, so that the

purchases can be implemented on time. John and Donna will bring an update to the Committee in July.

d. Trees

Gerard will purchase a new cherry tree for Crescent Park West and an established spruce Christmas tree for the LMCC in the next month.

8. Other Business

Mary discussed the need for a visioning exercise to prioritize future beautification projects and take advantage of external funding opportunities. This initiative would incorporate accessibility requirements, and result in a five-year plan for the Beautification Committee. This process would lead to a renewed focus and enthusiasm on beautification priorities for the Committee, the Commission and the community. The goal will be to complete this exercise in the fall.

9. Next Meeting Date:

a. July 17, 2024

The next meeting is scheduled for Wednesday July 17, 2024 @ 10:30am at the LMCC and via online video conference (Zoom).

10. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 11:28am.

Motion:

THAT the meeting be adjourned.

M/ Donna Randell

S/ John Ansara

Motion Carried