



Village of New Minas
Beautification Committee
September 21, 2022 @ 10:30 AM
Online Video Conference (Zoom)
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Agnes Wojt, Citizen Member
- Donna Randell, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- John Ansara, Director of Recreation & Community Development
- Gerard Hamilton, Manager of Municipal Operations
- Erica Dominey, Minutes

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 10:38am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the September 21, 2022 Beautification Committee Meeting be approved as circulated.

M/ John Ansara

S/ Agnes Wojt

Motion Carried

3. Approval of Minutes:

- a. August 18, 2022 Beautification Committee Meeting

Motion:

THAT the Minutes for the August 18, 2022 Beautification Committee Meeting be approved as circulated.

M/ Donna Randell

S/ Agnes Wojt

Motion Carried

4. Business Arising from Minutes:

- a. August 18, 2022 Beautification Committee Meeting

There was no business arising from the August 18, 2022 minutes.

5. Comments from the Chair:

The Chair welcomed Debra Windle-Smith onto the Committee.

The Chair met with the Clerk Treasurer/CAO, and discussed subdivision signs and where it should be fitting in. It was decided that it needed to be added in a strategic plan. John questioned whose jurisdiction is the signs. Historically, it used to be up to the subdivision.

6. Presentations:

There were no presentations.

7. Finance & Budget Update

- a. Expenditures to date

The Clerk Treasurer/CAO provided a verbal report on expenditures to date. To date, \$5,640.00 has been spent. It was requested that the Clerk Treasurer/CAO provide a detailed report on what has been spent to date for the next meeting broken down by project. John updated that he purchased benches and trash receptacles that would not be reflected as of today.

Action: Clerk Treasurer/CAO to provide detailed budget update reports at each meeting.

8. Project Updates

- a. Crescent Park West — Phase #2

Gerard updated the Committee that benches and trash receptacles were going in. The Cherry Tree's are now available for pick up and they will be planted at the best time. Gerard is looking into irrigation, waiting on quote for 3-4 sites. It was questioned when Cherry Trees were decided.

Action: Gerard will reach out again for quotes and will pick up Cherry Trees.

b. Prospect Road Pocket Park

It was updated that 9 Dogwood trees have gone into the park currently. Mary is discussing with Blomidon Nurseries about adding Blue Spruce in. Gerard updated that Public Works is in the process of putting pavers down and the water line going in around mid-October, and will be going underneath the road. Benches, a trash receptacle and a lamp post are still to come.

c. Butterfly Way

Mary did contact Carolyn and never heard back. The spot would need to be prepared for the group to continue. It was decided that this project would take a back burner to other projects currently on the go until a plan can be decided upon.

9. New Business:

a. Lighting & Decorations — follow-up from September 14 meeting

The current budget for lights and decorations, which was first thought to be \$14,000, was clarified to be \$5,000 by the Clerk Treasurer/CAO. Commission approval would be required to re-allocate any unused budgets from the other Beautification projects (specifically the \$5,500 for the Milne Subdivision Park).

Public Works has stated that they prefer Commercial Grade Lights. Donna received a quote from Ryan at Classic Displays. 60 sets of lights and bulbs, with shipping would be \$4451.61. Estimated time of arrival would be the end of October. It was discussed that Ryan did our blue holiday banners years ago and they have held up well throughout the years. Classic Displays will provide a quote for banners as well. The Peanuts decorations were discussed about adding in features to Lockhart & Ryan Park.

Motion:

THAT staff order lights as quoted from Classic Displays.

**M/Donna Randell
S/Agnes Wojt
Motion Carried**

Motion:

THAT staff order the Peanuts decorations and Flood Lights as approved for Lockhart and Ryan Park for \$1,000.00

**M/Donna Randell
S/Agnes Wojt
Motion Carried**

10. Next Meeting Date:

- a. October 19, 2022

The next meeting is scheduled for Wednesday October 19 @ 10:30 am via online video conference (Zoom).

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 11:43am.

Motion:

THAT the meeting be adjourned.

M/ Mary Munroe

S/ John Ansara

Motion Carried