



Village of New Minas
Beautification Committee
October 26, 2022 @ 10:30 AM
Online Video Conference (Zoom)
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Agnes Wojt, Citizen Member
- Donna Randell, Citizen Member

Members Absent:

- Gerard Hamilton, Manager of Municipal Operations (absent with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- John Ansara, Director of Recreation & Community Development
- Erica Dominey, Minutes

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 10:30am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the October 26, 2022 Beautification Committee Meeting be approved as circulated.

M/ John Ansara

S/ Donna Randell

Motion Carried

3. Approval of Minutes:

- a. September 21, 2022 Beautification Committee Meeting

Motion:

THAT the Minutes for the September 21, 2022 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara
S/ Agnes Wojt
Motion Carried**

4. Business Arising from Minutes:

- a. September 21, 2022 Beautification Committee Meeting

There was no business arising from the September 21, 2022 minutes.

5. Comments from the Chair:

The Chair mentioned that Butterfly Way garden will be postponed until next year.

6. Presentations:

There were no presentations.

7. Finance & Budget Update

- a. Expenditures to date

The Clerk Treasurer/CAO provided a verbal summary of the report circulated prior to the October 26, 2022 meeting. To date, \$15,728.20 has been invoiced, and an additional \$15,501.92 has been authorized. The directional drilling for Pocket Park has been estimated at \$7,500.00.

The Committee talked about going forward with the water lateral this year for Prospect Road Pocket Park. It was discussed that if the water lateral is installed, all other improvements would have to wait until next fiscal year. The Committee agreed to move forward with the lateral so that the park will be ready for irrigation next fiscal year.

8. Project Updates

- a. Crescent Park West — Phase #2

Irrigation to be considered for next year’s budget. Cherry trees to still be planted this year, if they have already been delivered to Public Works; otherwise deferred to next year.

- b. Prospect Road Pocket Park

The solar light and irrigation will be deferred to next year.

Action: John to meet with Mary to confirm where benches and receptacles will be placed.

c. Lighting & Decorations

The Committee discussed plans for lighting in November. The Christmas tree is going to be placed in Crescent Park East. Lighting for the three trees in the roundabout will be improved this year.

Action: John will set up a meeting with Beautification Committee members and Public Works to coordinate everything, and will confirm power location for the Christmas tree.

9. New Business:

a. Banners

A contingency plan was discussed in the event that the new banners do not arrive in time for this season. The long term goal will be to add banners to Prospect Road, and to have banners for each season of the year. Banners for other events such as Graduation will be designed over the winter and planned for April pending budget approval.

Action: John will coordinate installation of the banners with Public Works.

10. Next Meeting Date:

a. November 16, 2022

The next meeting is scheduled for Wednesday November 16 @ 10:30 am via online video conference (Zoom).

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 11:43am.

Motion:

THAT the meeting be adjourned.

M/ Donna Randell

S/ John Ansara

Motion Carried