



**Village of New Minas**  
Beautification Committee  
November 16, 2022 @ 10:30 AM  
Online Video Conference (Zoom)  
New Minas, Nova Scotia  
DRAFT MINUTES

**Members Present:**

- Mary Munroe, Commission Member & Chair
- Agnes Wojt, Citizen Member
- Donna Randell, Citizen Member
- Gerard Hamilton, Manager of Municipal Operations
- John Ansara, Director of Recreation & Community Development

**Members Absent:**

- Debra Windle-Smith, Commission Member (absent with regrets)

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 10:31am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the November 16, 2022 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara**

**S/ Donna Randell**

**Motion Carried**

**3. Approval of Minutes:**

- a. October 26, 2022 Beautification Committee Meeting

Motion:

THAT the Minutes for the October 26, 2022 Beautification Committee Meeting be approved as circulated.

**M/ Donna Randell**

**S/ John Ansara**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. October 26, 2022 Beautification Committee Meeting

There was no business arising from the October 26, 2022 minutes.

**5. Comments from the Chair:**

The Chair commented on progress at Crescent Park West and Prospect Road Pocket Park. The Chair also asked about the process for deciding which projects will be completed next year. The Clerk Treasurer/CAO mentioned that budget deliberations should be added to the agenda as a recurring item, beginning next month.

**6. Presentations:**

There were no presentations.

**7. Finance & Budget Update**

- a. Expenditures to date

The Clerk Treasurer/CAO provided a verbal summary of the report circulated prior to the November 16, 2022 meeting. There was a duplicate invoice in last month's report for pavers, and the \$624.14 amount for the cherry trees has been reallocated to the Crescent Park West project. To date, \$13,092.42 has been invoiced, and an additional \$15,501.92 has been authorized. The directional drilling for Pocket Park has been estimated at \$7,500.00.

**8. Project Updates**

- a. Crescent Park West — Phase #2

Arctic Willows have been trimmed. Bench and trash receptacle have been received, and will be installed in the coming weeks. The three cherry trees have been planted.

Brick work to be postponed until next year.

- b. Prospect Road Pocket Park

Benches and trash receptacle have been received, and will be installed in the coming weeks. The directional drilling for Pocket Park is forecasted to take place before Christmas.

The Committee had a general discussion about street sweeping and crosswalk line painting. It may be necessary for the Village Commission to write the Nova Scotia Department of Public Works a letter to request that these items be completed on a yearly basis.

c. Lighting & Decorations

The Public Works Team is working on installing lights and banners this week, in time for the New Minas Rotary Parade of Lights. The Committee discussed the need for storage totes to protect the new lights that were purchased, as well as the purchase of white solar lights for the two blue spruce trees in Prospect Road Pocket Park.

Motion:

THAT staff purchase storage totes for the new Christmas lights and white solar lights for the two blue spruce trees in Prospect Road Pocket Park, for a total amount up to \$1,000.

**M/ Donna Randell**

**S/ Agnes**

**Motion Carried**

The Committee also discussed locations for the Peanuts decorations, and decided that for this year the interior of the LMCC would be best to minimize the risk of theft.

**9. New Business:**

a. Location for Extra Streetside Bench

There is currently one extra streetside bench. Gerard will explore locations and bring a recommendation back to the Committee in December. Gerard will also check to ensure that existing benches are level.

**10. Next Meeting Date:**

a. December 14, 2022

The next meeting is scheduled for Wednesday December 14 @ 10:30 am via online video conference (Zoom).

**11. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:31am.

Motion:

THAT the meeting be adjourned.

**M/ Donna Randell**

**S/ John Ansara**

**Motion Carried**