



Village of New Minas
Commission Meeting
March 11, 2024 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill

Commissioners Absent:

- Debra Windle-Smith (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Donna Randell (via Zoom)

1. Call to Order:

Dave Chaulk called the meeting to order at 7:05pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the March 11, 2024 Commission Meeting be approved as circulated.

M/James Redmond

S/Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. February 12, 2024 Village Commission Meeting

Motion:

THAT the Minutes for the February 12, 2024 Village Commission Meeting be approved as circulated.

M/Quentin Hill

S/James Redmond

Motion Carried

5. Business Arising from Minutes:

- a. February 12, 2024 Village Commission Meeting

There was no business arising from the February 12, 2024 minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Committee Reports:

- d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the March 11, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the March 11, 2024 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond

S/Quentin Hill

Motion Carried

- e. Regional Sewer Committee

James Redmond and the Clerk Treasurer/CAO provided a verbal summary of the draft minutes and proposed 2023/24 Operating Budget included in the March 13, 2023 Commission agenda package.

Motion #1:

THAT the draft minutes for the Regional Sewer Committee be received as included in the March 11, 2024 Commission agenda package and as verbally summarized by James Redmond and the Clerk Treasurer/CAO.

M/James Redmond
S/Quentin Hill
Motion Carried

Motion #2:

THAT the proposed 2024/25 Regional Sewer Operating Budget be approved as included in the March 11, 2024 Commission agenda package and as verbally summarized by James Redmond and the Clerk Treasurer/CAO.

M/James Redmond
S/Quentin Hill
Motion Carried

9. Staff Reports:

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the March 11, 2024 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Municipal Operations — Report included in package
- c. Manager of Finance — Report included in package
- d. Director of Recreation & Community Development — Report included in package
- e. Active Living Coordinator — Report included in package

Motion:

THAT the Staff Reports be received as included in the March 11, 2024 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

M/Quentin Hill
S/James Redmond
Motion Carried

10. New Business:

- a. JAAC Appointment

The Clerk Treasurer/CAO presented the request for decision included in the March 11, 2024 Commission agenda package.

Motion:

That the Village Commission appoint Ryan Hutt as a Citizen Representative on the Joint Accessibility Advisory Committee for the remainder of a three-year term ending on May 31, 2026.

M/Quentin Hill
S/James Redmond
Motion Carried

b. 5-Year CIP

The Clerk Treasurer/CAO presented the 5-Year Capital Investment Plan (CIP) included in the March 11, 2024 Commission agenda package.

Motion:

That the Village Commission approve the 5-Year CIP for the fiscal years 2024/25 to 2028/29, as included in the March 11, 2024 Commission agenda package.

M/Quentin Hill
S/James Redmond
Motion Carried

c. Approval of 2024-25 Operating Budget

The Clerk Treasurer/CAO presented the 2024-25 Operating Budget included in the March 11, 2024 Commission agenda package.

Motion #1:

THAT the Village Commission approve the following tax rates for the 2024-25 fiscal year:

- Residential: \$0.43 per \$100 of assessment
- Commercial: \$0.592 per \$100 of assessment
- Resource: \$0.43 per \$100 of assessment

M/Quentin Hill
S/James Redmond
Motion Carried

Motion #2:

THAT the Village Commission approve the 2024-25 Operating Budget, as included in the March 11, 2024 Commission agenda package.

M/James Redmond
S/Quentin Hill
Motion Carried

d. Approval of 2024-25 Capital Budget

The Clerk Treasurer/CAO presented the 2024-25 Capital Budget included in the March 11, 2024 Commission agenda package.

Motion:

THAT the Village Commission approve the 2024-25 Capital Budget, as included in the March 11, 2024 Commission agenda package.

M/James Redmond

S/Quentin Hill

Motion Carried

11. Correspondence:

a. Cornwallis Street Renaming

The Village Commission discussed the letter from Connie Veinotte, included in the March 11, 2024 Commission agenda package. The Commission instructed the Clerk Treasurer/CAO to forward the letter for the renaming of Cornwallis Street to Nova Scotia Public Works and the Municipality of the County of Kings, as it does not fall under the jurisdiction of the Village.

12. Other Business:

There was no other business.

13. General Public Input:

Donna Randell mentioned that it was a good meeting. She inquired whether the upgraded recreation office will have kitchen facilities, which will be considered in the RFP process. Donna also pointed out the positive aspects of natural playgrounds, and mentioned that the Old Orchard Inn is developing a trail system that could have similar features to the Douglas Street open space.

14. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 8:18pm.

Motion:

THAT the meeting be adjourned.

M/James Redmond

S/Quentin Hill

Motion Carried