



Village of New Minas
Commission Meeting
November 14, 2022 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill

Commissioners Absent:

- Debra Windle-Smith (absent with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Donna Randell (via Zoom)

1. Call to Order:

Dave Chaulk called the meeting to order at 7:01pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the November 14, 2022 Commission Meeting be approved as circulated.

M/ James Redmond

S/ Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. October 11, 2022 Village Commission Meeting

Motion:

THAT the Minutes for the October 11, 2022 Village Commission Meeting be approved as circulated.

M/ Quentin Hill
S/ James Redmond
Motion Carried

5. Business Arising from Minutes:

- a. October 11, 2022 Village Commission Meeting

There was no business arising from the October 11, 2022 minutes.

6. Comments from the Chair:

The Chair provided an update on the Collective Bargaining process, noting that a tentative agreement was reached on November 10. The Chair also advised the Commission that there is a County-Village meeting on November 16 at 7:00pm, which the Chair and Clerk Treasurer/CAO will be attending. Other Commissioners are also welcome to attend.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Committee Reports:

- a. Beautification Committee

Mary Munroe provided a verbal summary of the report and draft minutes included in the November 14, 2022 Commission agenda package.

Motion:

THAT the Beautification Committee Report be received as included in the November 14, 2022 Commission agenda package and as verbally summarized by Mary Munroe.

M/ Mary Munroe
S/ Quentin Hill
Motion Carried

- c. Joint Accessibility Advisory Committee

Quentin Hill provided a verbal summary of the report and draft minutes included in the November 14, 2022 Commission agenda package.

Motion:

THAT the Joint Accessibility Advisory Committee Report be received as included in the November 14, 2022 Commission agenda package and as verbally summarized by Quentin Hill.

M/ Quentin Hill
S/ Mary Munroe
Motion Carried

d. New Minas Water Commission

James Redmond provided a verbal summary of the report and draft minutes included in the November 14, 2022 Commission agenda package.

Motion:

THAT the New Minas Water Commission Report be received as included in the November 14, 2022 Commission agenda package and as verbally summarized by James Redmond.

M/ James Redmond
S/ Quentin Hill
Motion Carried

f. Regional Sewer Committee

James Redmond and the Clerk Treasurer/CAO provided a verbal update of the November 14, 2022 Regional Sewer Committee that took place earlier in the afternoon. The following three motions were recommended by the Regional Sewer Committee for approval by the partners:

1. Cancel Tender #22-19: Kings County Regional Forcemain Replacement.
2. Award Contract #22-21: Regional WWTP De-sludging and Aeration Equipment Installation to Gary Parker Excavating Ltd for the total price of \$3,562,410, including non-rebated HST.
3. Project funding, including Contract #22-21: Regional WWTP De-sludging and Aeration Equipment Installation, be comprised as follows:

Tender Price #21-21	\$ 3,562,410
Other Odour Mitigation Measures	35,000
Total Project Cost	\$ 3,597,410
Existing Budget Allotment GL# 23-3-354-130	\$ 1,600,000
Budget Reallocation GL# 23-3-354-125	800,000
Budget Pre-approval GL# 23-3-354-130 (2023/24)	1,200,000
Total Contract #21- 21 and Change Order Budget	\$ 3,600,000

Motion:

THAT Motions 1, 2, and 3 (as recommended by the Regional Sewer Committee on November 14, 2022 and as shown above) be approved by the Village Commission.

M/ James Redmond
S/ Quentin Hill
Motion Carried

9. Staff Reports:

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the November 14, 2022 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Municipal Operations — Report included in package
- c. Manager of Finance — no report this meeting due to vacation
- d. Director of Recreation & Community Development — Report included in package
- e. Active Living Coordinator — Report included in package

Motion:

THAT the Staff Reports be received as included in the November 14, 2022 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

M/ James Redmond
S/ Quentin Hill
Motion Carried

10. New Business:

a. Harassment and Discrimination Policy

The Clerk Treasurer/CAO presented the request for decision included in the November 14, 2022 Commission agenda package.

Motion:

THAT the Village Commission adopt the Village of New Minas Harassment and Discrimination Policy, as included in the November 14, 2022 agenda package.

M/ Quentin Hill

S/ James Redmond

Motion Carried

b. New Minas Baptist Church — Tax Exemption for New Minas Children’s Centre

The Clerk Treasurer/CAO presented the request for decision included in the November 14, 2022 Commission agenda package.

Motion:

THAT the Village Commission grant the New Minas Children’s Centre with permanent tax exemption so long as they are registered as a charitable organization by the Canada Revenue Agency.

M/ James Redmond

S/ Quentin Hill

Motion Carried

c. Update to Financial and Expense Policy Section 15

The Clerk Treasurer/CAO presented the request for decision included in the November 14, 2022 Commission agenda package.

Motion:

THAT the Village Commission approve the recommended updates to Section 15 of the Village’s Financial and Expense Policy, as included in the November 14, 2022 agenda package.

M/ James Redmond

S/ Quentin Hill

Motion Carried

11. Correspondence:

The Chair provided a verbal summary of the following correspondence included in the November 14, 2022 Commission agenda package:

- a. New Minas Baptist Church — Tax Exemption for New Minas Children’s Centre

Motion:

THAT the correspondence be received as included in the November 14, 2022 Commission agenda package and as verbally summarized by the Chair.

M/ Quentin Hill
S/ James Redmond
Motion Carried

12. General Public Input:

Donna Randell noted that it was a good meeting.

13. Closed Session:

- a. Contract Negotiations

At 7:47pm, the Commission adjourned to move into closed session to discuss contract negotiations, in accordance with Section 22 (2) (e) of the MGA.

Motion:

THAT the Commission adjourn to move into closed session.

M/ James Redmond
S/ Quentin Hill
Motion Carried

14. Adjournment:

The Regular Commission meeting reconvened at 8:20pm. There being no further business, Dave Chaulk called for a motion to adjourn at 8:21pm.

Motion:

THAT the meeting be adjourned.

M/ Quentin Hill
S/ Mary Munroe
Motion Carried