

Village of New Minas
Beautification Committee
Wednesday August 25, 2021 @ 10:30 AM
Online Video Conference
New Minas, Nova Scotia

Members Present:

- Mary Munroe, Chair
- Agnes Wojt, Citizen Member
- Cheryl Manzer, Commissioner
- Donna Randell, Citizen Member
- Gerard Hamilton, Staff
- John Ansara, Staff

Members Absent:

- None

Others Present:

- Ian Morrison, Minutes

Call to Order:

Chair Mary Munroe called the meeting to order at 10:31 am.

Approval of the Agenda:

The Agenda for the August 25 meeting of the Beautification Committee was approved, with the additions of Landscape Designer, Self-Watering Planters, and Wayfinding Signage.

M/John Ansara

S/Donna Randell

Motion Carried

Approval of the Minutes:

The Minutes for the July 21 meeting of the Beautification Committee were approved, as presented.

M/Cheryl Manzer

S/Donna Randell

Motion Carried

Business Arising from Minutes:

None

Budget Update

The Clerk Treasurer/CAO provided the following budget update:

- \$3140.01 in expenses incurred to date as part of Trash/Recycling Receptacles
- \$115.37 in expenses incurred to date as part of Trash/Recycling Receptacles
- \$312.86 in expenses incurred to date as part of Plant Installation @ Founders Park
- \$1045.00 in expenses incurred to date as part of Plant Installation @ Founder Park

Project Updates:

Banner Fasteners

- 15 of 20 banner fasteners have arrived

Bench Relocation at Founders Park

- The Rotary Club has indicated they do not want the bench relocated
- This item will be removed from project list until further notice

Entrance Signage to Lockhart & Ryan Park

- John has received a quote for a larger sign (cost \$1050 plus HST) and a smaller sign (\$350 plus HST) for placement at the entrance to the park
- This item will be discussed further at the next meeting

Roundabout

- The contractor for the roundabout project has withdrawn from the project, citing a lack of time to complete the project
- The Chair and staff discussed the possibility of relocating the plant stock to Lonnie Milne Park on Milne Avenue, however, there are concerns about the lack of sun in that location
- The Chair expressed an interest in developing the corner of Crescent Drive and Commercial Street (west end) utilizing the existing plant stock
- The Chair and Gerard will meet to analyze the logistics of a small beautification development at this site, provided all necessary permissions are obtained
- In the long term, issues with irrigation and signage placement would need to be explored and planned for

Trash/Recycling Receptacles

- Project complete

New Business:

Planning Process for Long Term Capital Plan

John circulated the Planning Document for the benefit of the Committee. The Committee members were encouraged to add ideas to the document, which could be shared, discussed, and rationalized at a future meeting.

The idea of a branding exercise emerged as a possible focus and the Committee discussed what this might conceptually entail. The Chair agreed to include a reference to branding in her next report to the Village Commission to gauge their interest in such an initiative.

Winterizing Cana Lilies

The Chair raised the possibility of storing the stock of cana lilies indoor during the winter months. This will save on having to replenish the stock on an annual basis. The Chair and Gerard will meet to identify a possible location for this in the Parks Building in Lockhart & Ryan Park.

Landscape Designer

The Chair indicated that the Village may soon need a new landscape designer, since the individual currently engaged for these purposes is retiring. The Chair and Agnes will meet to discuss possible requirements for such a role to bring back to the Committee for consideration. Once scope is identified, an RFP process will need to be planned for.

Self-Watering Planters

Donna raised the idea of self-watering planters as a means to save on labour costs associated with caring for plants. Gerard will research the matter further.

Wayfinding Signage

The Committee discussed the need for wayfinding signage in the Village, specifically replacing the signage at the west end of Crescent Drive. The Committee agreed that this item should be explored further, as well as the level of the involvement of the Village in crafting the scope of the signage project. John agreed to source out a cost on wayfinding signage for businesses.

Next Meeting Date:

The next meeting is scheduled for Wednesday September 15 @ 10:30 am in the LMCC or via online video conferencing if restrictions are still in place.

Adjournment:

Meeting adjourned at 11:35 am.