



Village of New Minas
Beautification Committee
Wednesday June 16, 2021 @ 10:30 AM
Online Video Conference
New Minas, Nova Scotia

Members Present:

- Mary Munroe, Chair
- Gerard Hamilton, Staff
- Cheryl Manzer, Commissioner
- John Ansara, Staff
- Ian Morrison, Minutes

Others Present:

- Donna Randall

Call to Order:

Chair Mary Munroe called the meeting to order at 10:30 am.

Approval of the Agenda:

The Agenda for the June 16 meeting of the Beautification Group was approved, as presented.

M/Cheryl Manzer

S/Gerard Hamilton

Motion Carried

Approval of the Minutes:

The Minutes for the May 19 meeting of the Beautification Group were approved, as presented.

M/Cheryl Manzer

S/Gerard Hamilton

Motion Carried

Business Arising from Minutes:

The matter of the grant application was discussed as a follow-up to the last meeting. The Committee agreed to apply for additional benches and trash receptacles. John will complete the grant application, which is due at the end of June.

Budget Update

The Clerk Treasurer/CAO provided the following budget update:

- \$115.37 in expenses incurred to date as part of Bench Relocation @ Founders Park

Gerard opined this expense may be related to another project and will advise.

Project Updates:

Bench Relocation at Founders Park

- Discussion ensued around damage to existing concrete if the bench is realigned
- An idea was presented to camouflage the alignment to enhance the appearance
- The Chair and Cheryl arranged for a site tour with Gerard on June 17 to assess options

Entrance Signage to Lockhart & Ryan Park

- The Chair and John did not have an opportunity to meet since the last meeting

Plant Installation @ Founders Park

- Measuring will take place commencing tomorrow (June 17)
- Mary and Cheryl arranged with Gerard to be on hand to view the measuring

Roundabout

- The landscape contractor has advised that an amendment to the scope of the work may be necessary to accommodate additional topsoil
- This may escalate the cost of the project by \$1000
- The water line for irrigation has been installed and the contractor for the irrigation is working with the landscape contractor to coordinate efforts
- The projected start date is early July

Trash/Recycling Receptacles

- John will place an order for two accessibly compliant and visually compliant units prior to the end of June

New Business:

Planning Process for Long Term Capital Plan

John circulated and reviewed a draft of the Beautification Planning Document that can be amended to serve as a “live document” in which participants could add in comments and ideas. The document includes comment sections for purpose, background, areas of focus, and priority analysis. The document could then serve as the basis for discussion and engagement.

The Committee discussed the need to populate the document with ideas and concepts for beautification and to build guidelines around amending the document. John was directed to finalize the draft in advance of the next meeting of the Committee. Once finalized and approved by the Committee, public feedback could be solicited.

Next Meeting Date:

The next meeting is scheduled for Wednesday July 21 @ 10:30 am in the LMCC or via online video conferencing if restrictions are still in place.

Cheryl enquired about the deadline for Citizen Appointments, which is June 18. The Recording Secretary advised one applicant has been received to date. The Commission may elect to fill the positions that it has applications for, in an effort to ensure the Committee can function, and keep applications open for the unfilled positions.

Adjournment:

Meeting adjourned at 11:12 am.