



Village of New Minas
Occupational Health & Safety Committee
Thursday June 17, 2021 @ 2:00 PM
Room #117, LMCC

Members Present:

- Mark Jamieson, Employee Representative, Chair
- Gerard Hamilton, Employer Representative
- John Ansara, Employer Representative
- Steve Vernie, Employee Representative

Members Absent:

- Shelly Palmer, Employer Representative
- Rod Dawe, Employee Representative

Others Present:

- Kimball Tupper, Employee Representative

Call to Order:

The Chair called the meeting to order at 2:03 pm, welcoming those in attendance. Allie Delaney was directed to act as Recording Secretary.

Approval of the Agenda:

THAT the Agenda for the June 17 meeting of the Occupational Health & Safety Committee be approved, as presented.

M/Steve Vernie

S/John Ansara

Motion Carried

Approval of the Minutes:

THAT the Minutes from May 20 meeting of the Occupational Health & Safety Committee be approved as presented.

M/John Ansara

S/Steve Vernie

Motion Carried

Business Arising from Minutes:

None

Reports:

Confined Space Entries:

No confined space entries occurred since the May 20 meeting.

Hazard Assessments:

All Hazard Assessments have been completed and submitted.

Incidents:

No incidents to report since the May 20 meeting.

Inspections:

LMCC Building Inspection

- No building inspection conducted since the last meeting
- The AED unit, located in the LMCC, was inspected on June 7
- The batteries and pads need to be replaced in May 2021 and have been requisitioned, however the products are on backorder
- The fire extinguishers, lights, and generator were checked on June 7

Water & Sewer Digs:

- No Water Digs since the May 20 meeting
- No Sewer Digs since the May 20 meeting

THAT the reports for Confined Space Entries, Hazard Assessments, Incidents, Inspections, and Water & Sewer Digs be accepted as presented.

M/John Ansara

S/Steve Vernie

Motion Carried

New Business:

Training Module

The Chair advised the Committee that Public Works employees are currently getting their courses up to date, now that COVID-19 restrictions are easing. The Chair also advised that all staff working with the sewer system are going to have updated twin rex shots, which will be updated in the Training Module.

Violence Prevention Statement & Plan

The subcommittee consists of John, Rod, and Steve. The preference of the subcommittee is to meet in person to discuss this item. Therefore, John and Steve plan to meet on June 22 @ 11:00 am.

Next Meeting Date:

The next meeting is scheduled for Thursday July 15 @ 2:00 pm. At this point the meeting will be planned for online video conferencing.

Adjournment:

Meeting adjourned at 2:13 pm.