



Village of New Minas
New Minas Water Commission Meeting
Wednesday March 23, 2022 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia

Commissioners Present:

- James Redmond, Chair
- Dave Chaulk, Vice Chair
- Mary Munroe, Commissioner
- Bruce MacArthur, Citizen Member via Zoom
- Maynard Stevens, Citizen Member

Staff Present:

- Gerard Hamilton, Operations Manager
- Erica Dominey, Administrative Assistant

Others Present:

- None

Call to Order:

Chair James Redmond called the meeting to order at 7:05 pm, welcoming those in attendance.

Approval of the Agenda:

THAT the Agenda for the March 23, 2022 New Minas Water Commission meeting be approved, as presented.

M/Dave Chaulk

S/Mary Munroe

Motion Carried

Approval of the Minutes from Prior Meeting:

THAT the Minutes for the February 23, 2022 New Minas Water Commission meeting be approved as presented.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

Business Arising from Minutes:

None

Presentations:

Budget 2022-2023

The Operations Manager presented the Capital Budget for 2022-2023. The budget was reviewed in detail. Elements of the budget include the following:

- Aalders Avenue Water Laterals-Phase #1
- RF Meter Reading System Meters
- Test Well
- UV Protection System
- Submersible Pump
- Water Meter Purchases
- Tank Refurbishment Inspection
- Total Expense: \$402,200.00 with \$401,000 eligible for Gas Tax.

The Capital Budget was reviewed in detail and the Commission requested that the Operations Manager speak with other surrounding Towns, Villages or Municipalities about their UV Protection System and questions whether it is a necessary measure. The Operations Manager will look into this and bring it to the next meeting of the Water Commission.

THAT the Capital Budget for 2022-2023 be accepted, as presented with the UV Protection System omitted for the time being.

M/Maynard Stevens

S/

Motion Defeated

The 2022-2023 Capital Budget will be tabled until more information about the UV Protection System is available.

Financial Update

The Water Commission reviewed the year to date Income Statement for the New Minas Water Commission, as of March 23:

\$799,605 in Revenues (versus \$799,224 last period)

\$910,115 in Expenses (versus \$899,570 last period)

(\$110,510) Net (versus (\$100,346) last period)

The year to date deficit is due mainly to the transfer of Water Commission funds to the Village of New Minas at the commencement of the fiscal year for staffing and services provided by the Village:

\$6,732 in Commissioner Remuneration

\$210,193 in Salaries

\$16,279 in Benefits

\$5,000 in Snow Clearing Services

\$3,088 in Lease & Services Agreements

\$3,000 in Postage & Office Supplies

\$15,073 in Insurance

\$5,500 in LMCC Contribution
\$309,060 in Depreciation
\$573,925 Total

One quarter of water revenue is yet to be invoiced.

Water	Budgeted	Collected Year to Date – February 8
Metered Sales	\$598,000	\$402,156
Sprinkler Service	\$4,800	\$3,419

Reports:

Source Water Protection Committee

THAT the report for the Source Water Protection Committee be accepted as presented.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

Water Operations Report

Gerard Hamilton presented the Water Operations Report. It was reported that there was a water leak on Thistle Crescent on March 12th that has since been resolved. The Operations Manager advised the Water Commission that we are participating in the Nova Scotia Department of Environment's Climate Change and Mitigation Program and an interview and photo opportunity was given about the Village's Well Protection Project. The Operations Manager advised that he will be the main point of contact in absence of a Clerk Treasurer for Stantec Consulting for the approved water rate study.

THAT the Water Operations Report be accepted as presented.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

New Business:

Expert Review- Source Water Protection Plan (Draft)

The Operations Manager advised the Water Commission that the Source Water Protection Plan has been submitted for review to Billy Shaw of W.G Shaw & Associates. Once the review is completed, the Source Water Protection Committee will approve the plan and submit it to the New Minas Water Commission for approval.

Correspondence:

None

Public Discussion Period:

None

Adjournment:

M/Dave Chaulk

THAT the meeting be adjourned at 7:43 pm.