



Village of New Minas
New Minas Water Commission Meeting
Wednesday October 28, 2020 @ 7:00 PM
Room #125
Louis Millet Community Centre
New Minas, Nova Scotia

Commissioners Present:

- James Redmond, Chair
- Dave Chaulk, Vice Chair
- Mary Munroe, Commissioner
- Bruce MacArthur, Citizen Member
- Scott Crowell, Citizen Member

Commissioners Absent:

- None

Staff Present:

- Gerard Hamilton, Operations Manager
- Ian Morrison, Clerk Treasurer/Chief Administrative Officer

Others Present:

- None

Call to Order:

Chair James Redmond called the meeting to order at 7:00 pm, welcoming those in attendance.

Approval of the Agenda:

THAT the Agenda for the October 28, 2020 regular New Minas Water Commission meeting be approved, with the presentation on the Source Water Protection Plan being deferred to the November 25 meeting.

M/Dave Chaulk

S/Bruce MacArthur

CARRIED

Approval of the Minutes from Prior Meeting:

THAT the Minutes for the September 23, 2020 regular New Minas Water Commission meeting be approved as presented.

M/Dave Chaulk
S/Bruce MacArthur
CARRIED

Business Arising from Minutes:

None

Presentations:

Financial Update (Year to Date)

The Clerk Treasurer/CAO presented the Income Statement for the New Minas Water Commission as of October 22. The second quarter water bills were issued at the end of September. Therefore, the financial update includes revenues from the second quarter. At present, the NMWC is reporting the following:

\$326,707 in Revenues (versus \$149,315 last meeting)
\$415,626 in Expenses (versus \$362,641 last meeting)
(\$88,919) Net (versus \$213,326 last meeting)

The deficit is due mainly to the transfer of Water Commission funds to the Village of New Minas at the commencement of the fiscal year. Approximately \$222,982 of the expenses are annual payments to the Village for the following services for the year:

\$189,640 in Salaries
\$5,000 in Benefits
\$13,342 in Insurance
\$10,000 in LMCC Contribution
\$5,000 in Snow Removal
\$229,982 Total

The expenses for the following accounts remain a concern at this point in the fiscal year:

\$30,090 in Maintenance of Wells (budget is \$34,800)
\$4,468 in Maintenance of Services (budget is \$5,000)
\$17,232 in Water Testing Expense (budget is \$20,100)

Revenues are up slightly at this point in the year, primarily in metered sales and most expenses appear to be in line with estimates.

Committee Reports:

Mr. Hamilton presented the Water Operations Department Report. The Chair asked that the water testing reports be periodically forwarded to the members of the Commission for review. Staff agreed to circulate these reports.

THAT the Water Operations Department Report be accepted as presented.

M/Dave Chaulk
S/Scott Crowell
CARRIED

New Business:

Citizen Appointments

The Clerk Treasurer/CAO presented the Citizen Appointments Policy, which was ratified by Village Commission on March 9, 2020. This Policy governs appointments to the Finance & Audit Committee, New Minas Area Advisory Committee (which is in abeyance), and the New Minas Water Commission. The Village Commission previously discussed an appointments process to coincide with the Annual General Meeting. Since the Annual General Meeting is planned for Monday November 9, the Clerk Treasurer/CAO advised that the Village will commence advertising for citizen appointments to the Finance & Audit Committee and the New Minas Water Commission in the near future.

Correspondence:

None

Public Discussion Period:

None

Adjournment:**M/Dave Chaulk**

THAT the meeting be adjourned at 7:45 pm.