



Village of New Minas
Occupational Health & Safety Committee
Thursday September 16, 2021 @ 3:00 PM
Room #124, LMCC

Members Present:

- John Ansara, Employer Representative, Chair
- Rod Dawe, Employee Representative
- Shelly Palmer, Employer Representative
- Steve Vernie, Employee Representative

Members Absent:

- Gerard Hamilton, Employer Representative (with regrets)
- Mark Jamieson, Employee Representative Jamieson

Others Present:

- Ian Morrison, Recording Secretary

Call to Order:

The Chair called the meeting to order at 3:00 pm, welcoming those in attendance. Ian Morrison was directed to act as Recording Secretary.

Approval of the Agenda:

THAT the Agenda for the September 16 meeting of the Occupational Health & Safety Committee be approved, as presented.

M/Shelly Palmer

S/Steve Vernie

Motion Carried

Approval of the Minutes:

THAT the Minutes from the August 19 meeting of the Occupational Health & Safety Committee be approved as presented.

M/Shelly Palmer

S/Rod Dawe

Motion Carried

Business Arising from Minutes:

None.

Reports:

Confined Space Entries:

No confined space entries occurred since the last meeting.

Hazard Assessments:

All Hazard Assessments have been completed and submitted.

Incidents:

One incident to report since the last meeting:

- September 15 – slip/fall (Custodian) in the Youth Room (LMCC).

Inspections:

LMCC Building Inspection

- No Building Inspection was conducted this period
- The AED unit, located in the LMCC, was inspected on September 7
- The batteries and pads, which were on back order, have arrived and the pads have been replaced; the existing battery is still working
- The fire extinguishers and lights were checked on September 7
- The generator was checked on September 7

Water & Sewer Digs:

- Three Water Digs since the last meeting:
 - September 7 & 8 – 16 Colonial Crescent
 - September 13 – 140 Granite Drive
 - September 14 & 15 - Intersection of Alders Avenue & Alders Avenue Extension
- No Sewer Digs since last meeting

THAT the reports for Confined Space Entries, Hazard Assessments, Incidents, Inspections, and Water & Sewer Digs be accepted as presented.

M/Steve Vernie

S/Shelly Palmer

Motion Carried

New Business:

Committee Rotation

The Committee rotation process was presented and reviewed for the information of the Committee.

Next Meeting Date:

The next meeting is scheduled for Thursday October 21 @ 2:00 pm.

Adjournment:

Meeting adjourned at 3:10 pm.