



Incorporated 1968 as Village of New Minas, 9489 Commercial Street
New Minas, Nova Scotia B4N 3G3
Phone: 902-681-6972 Fax 902-681-0779 www.newminas.com

Summer Day Camp Leader **Reports To:** Camp Director

Role: To be responsible for the direct supervision of the program participants and the safe and fun implementation of program activities.

Specific Duties:

- Assist the camp directors in the program activity planning and implementation.
- Work as a team to ensure the safety and inclusion of all program participants.
- Assist in program registration and special events as necessary.
- Actively participate in a staff training process.
- Communicate necessary information with parents/guardians, the camp directors and the recreation director.
- Maintains a safe and clean camp atmosphere as well as ensuring the proper maintenance and storage of camp supplies/equipment.
- Practice appropriate discipline procedures with the camp participants.
- Keep a detailed journal of daily reflections as outlined in the staff training to be used for camp programming the following year.
- Perform other duties as deemed necessary by the camp director or recreation director.

Qualifications:

- Understanding and practice of teamwork.
- Portrays innovative and creative planning skills.
- Demonstrates strong organizational and communication skills.
- Demonstrates an ability to adapt well to situations.
- Experience working with children.
- First aid certification or willing to obtain
- Currently enrolled in High School or Post Secondary Education

Salary:

\$13.35/hour

42.5 hours per week

June 27-August 26

Applications are being accepted until March 31, 2022 at 4:30PM.

Contact Info:

Email Cover Letters and Resumes to ericad@newminas.com

Drop off: 9489 Commercial Street, New Minas

We thank all those that apply, but we will only be contacting those selected for an interview.