

# BEAUTIFICATION COMMITTEE

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## 1. DEFINITIONS

The following definitions shall apply:

- “Act” means the Municipal Government Act, R.S.N.S. 1998, Chapter 18;
- “Beautification” means the process of making visual improvements to a person, place, or thing.
- “Clerk Treasurer/Chief Administrative Officer” means the Village Clerk Treasurer/Chief Administrative Officer appointed by the Commissioners pursuant to the Act;
- “Commissioner” or “Commissioners” mean a Commissioner or Commissioners for the Village of New Minas within the scope of the Act;
- “Placemaking” means a multi-faceted approach to the planning, design, and management of public spaces capitalizing on local assets, inspiration, and potential, with the intention of creating public spaces that promote health, happiness, and wellbeing.
- “Streetscape” means the visual elements of a street, including the road, adjoining buildings, sidewalks, street furniture, trees, and open spaces that combine to form the character of a street.
- “Village” means the Village of New Minas, Kings County, Nova Scotia.

## 2. PURPOSE

To develop a strategic plan for beautification and to provide the Village Commission with advice and recommendations on issues relative to the development of beautification, placemaking, and streetscaping, and as aligned with the strategic plan.

## 3. MANDATE

All Village Committees are governed in accordance with the applicable provisions of the Municipal Government Act. The Committee will provide advice and recommendations, on the request of the Commission, in the following areas.

- Consideration of existing or proposed bylaws and policies related to beautification, placemaking, and streetscaping;
- Develop a strategic plan;

~ Adopted by Resolution of the Village Commission on April 12, 2021 ~  
~ Amended by Resolution of the Village Commission on February 13, 2023 ~

- Enhancement and development of appropriate properties with the Village's jurisdiction;
- Matters referred to the Committee by the Commission;
- Other areas identified by the Committee for approval by the Commission.

Decisions of the Committee are advisory and are not binding on the Village. Comments or decisions of the Committee must be in a form of a recommendation, and will be referred to the Commission for consideration after the respective Committee Minutes have been adopted, unless otherwise directed by the Clerk Treasurer/Chief Administrative Officer.

## **4. COMMITTEE MEMBERSHIP**

The membership of the Committee shall consist of:

- Two Commissioners, as appointed by the Village Commission, one of whom shall serve as Chair
- Director of Recreation and Community Development;
- Operations Manager;
- One (1) member of the public, appointed by the Village Commission open to all residents and non-resident property owners of New Minas;
- One (1) member of the local business community, appointed by the Village Commission.

Terms of service will be for two years, commencing on September 1. Members are eligible for reappointment.

## **5. MEETINGS**

- Administrative support is provided by staff;
- At its first meeting, the Committee will endorse the recommended meeting schedule provided by staff. The Committee will meet bi-monthly, or at the call of the Chair.
- Committee business will endeavor to be conducted by a consensus-based approach to its decision making;
- If unable to attain a consensus on a recommendation to the Commission, the Chair may put a matter to a vote if it is deemed that a consensus is not achievable. Each voting member is entitled to one (1) vote and decisions shall be majority vote of those present. In the event of a tie, the matter is defeated;
- Meeting agendas, minutes, and other related meeting documents will be distributed to the Committee by staff;
- The Chair shall issue a report outlining its activities and recommendations to the Commission, at each meeting of the Commission;
- This Committee is not authorized to hold a meeting In-Camera;
- When requested by the Village Commission or Committee Chair, Village or Municipal Staff will attend a Committee meeting to provide technical support.