



Village of New Minas
New Minas Water Commission Meeting
Wednesday September 22, 2021 @ 7:00 PM
Commission Room
Louis Millett Community Complex
New Minas, Nova Scotia

Commissioners Present:

- James Redmond, Chair
- Dave Chaulk, Vice Chair
- Bruce MacArthur, Citizen Member
- Mary Munroe, Commissioner
- Maynard Stevens, Citizen Member

Staff Present:

- Gerard Hamilton, Operations Manager
- Ian Morrison, Clerk Treasurer/Chief Administrative Officer

Others Present:

- None

Call to Order:

Chair James Redmond called the meeting to order at 7:11 pm, welcoming those in attendance.

Approval of the Agenda:

THAT the Agenda for the September 22, 2021 regular New Minas Water Commission meeting be approved, as presented.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

Approval of the Minutes from Prior Meeting:

THAT the Minutes for the August 25, 2021 regular New Minas Water Commission meeting be approved as presented.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

Business Arising from Minutes:

None.

Presentations:

Financial Update

The Clerk Treasurer/CAO presented the year to date Income Statement for the New Minas Water Commission as of September 15.

\$477,584 in Revenues (versus \$540,080 last period)
\$691,331 in Expenses (versus \$682,339 last period)
(\$213,747) Net (versus (\$142,259) last period)

The Clerk Treasurer/CAO advised that, at present, the utility is experiencing unbudgeted costs related to the Woodvale Tank Refurbishment Project. These costs have not yet appeared on the Income Statement; however, they are related to the temporary distribution system that has been implemented during the Woodvale Tank Refurbishment Project. The Department of the Environment has mandated three tests at seven locations per day and a portion of this testing procedure is incurred as overtime. The overtime will consist of approximately 40 hours per week for an eight to ten-week period. As well, the cost to implement the temporary distribution system is estimated at \$7,000-\$8,000. Entries will be made to the appropriate accounts to reflect these costs. Although the Commission has experienced higher than anticipated revenues (year to date) and there are some course corrections that can be taken to limit expenses, the possibility does exist that the utility will run a deficit this year due to these unforeseen costs.

The year to date deficit is due mainly to the transfer of Water Commission funds to the Village of New Minas at the commencement of the fiscal year. Approximately \$547,388 of the expenses are annual payments to the Village for the following services for the year:

\$6,732 in Commissioner Remuneration
\$199,460 in Salaries
\$14,425 in Benefits
\$5,000 in Snow Clearing Services
\$3,088 in Lease & Services Agreements
\$3,000 in Postage & Office Supplies
\$15,073 in Insurance
\$5,500 in LMCC Contribution
\$300,060 in Depreciation
\$547,388 Total

Water	Budgeted	Collected Year to Date - Sept 13
Metered Sales	\$598,000	\$142,763.08
Sprinkler Service	\$4,800	\$1,131.76

Reports:

Source Water Protection Committee

That the report for the Source Water Protection Committee be accepted as presented.

M/Dave Chaulk
S/Maynard Stevens
Motion Carried

Water Operations Report
Gerard Hamilton presented the Water Operations Department Report.

THAT the Water Operations Department Report be accepted as presented.

M/Dave Chaulk
S/Maynard Stevens
Motion Carried

New Business:

An Act to Continue the New Minas Water Commission - Draft

The Clerk Treasurer/CAO advised that the Legislative Council Office has supplied a final draft version of *An Act to Continue the New Minas Water Commission*. The legislation has been reviewed by senior counsel in the Legislative Council Office and is now ready for presentation to the local Member of the Legislative Assembly for introduction to the Legislature as a private member's bill. This will occur at an unspecified point in the future.

Amendment to Schedule of Rules & Regulations

The Clerk Treasurer/CAO advised that, subsequent to the August 25 meeting of the Commission, an application was submitted to the Nova Scotia Utility and Review Board for an Amendment to add Section #26 (Water Conservation Directive) to the Schedule of Rules and Regulations of the New Minas Water Commission and to amend Section #4 to remove "to him", Section #9 to replace "his" with "their", and Section #15 to replace "him" with "by the consumer". The Commission was advised that the application was approved on September 8, 2021.

Correspondence:

None.

Public Discussion Period:

None

Adjournment:

M/Dave Chaulk

THAT the meeting be adjourned at 7:39 pm.