



**Village of New Minas**  
New Minas Water Commission  
February 27, 2024 @ 1:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**APPROVED MINUTES**

**Members Present:**

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 1:00pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the February 27, 2024 Water Commission Meeting be approved as circulated.

**M/ Maynard Stevens**

**S/Dave Chaulk**

**Motion Carried**

**3. Approval of Minutes:**

- a. January 23, 2024 Water Commission Meeting

Motion:

THAT the Minutes for the January 23, 2024 Water Commission Meeting be approved as circulated.

**M/Dave Chaulk**  
**S/ Maynard Stevens**  
**Motion Carried**

**4. Business Arising from Minutes:**

- a. January 23, 2024 Water Commission Meeting

There was no business arising from the January 23, 2024 minutes.

**5. Comments from the Chair:**

There were no comments from the Chair.

**6. Staff Reports:**

- a. Water Operations Report

The Utility Operator provided a verbal summary of the Water Operations Report circulated prior to the February 27, 2024 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the February 27, 2024 Water Commission meeting and as verbally summarized by the Utility Operator.

**M/ Maynard Stevens**  
**S/Dave Chaulk**  
**Motion Carried**

- b. 2024/25 Budget

The Clerk Treasurer/CAO presented the attached 2024/25 Operating Budget and Capital Budget. The budget documents were reviewed line by line by the Commission. The Commission requested for the Clerk Treasurer/CAO to provide additional information/options about the Water System Equipment project, to be discussed at the next meeting.

Motion:

THAT the 2024/25 Operating Budget be approved as presented by the Clerk Treasurer/CAO, conditional upon approval of the proposed water rates by the UARB.

**M/Dave Chaulk**  
**S/Maynard Stevens**  
**Motion Carried**

Motion:

THAT all the projects in 2024/25 Capital Budget with the exclusion of “Water System Equipment” be approved as presented by the Clerk Treasurer/CAO.

**M/Maynard Stevens**

**S/Dave Chaulk**

**Motion Carried**

**7. Capital Projects Update:**

The Clerk Treasurer/CAO provided an update on capital projects. The market value for PID 55286249 (behind the Annapolis Animal Hospital on Turner Drive) has been determined to be \$61,500 by Wetmore Appraisals and Consulting Ltd. The Village has obtained permission to carry over the vfd and sinewave filter project into the next fiscal year. This will allow for PCAP funding for three additional sinewave filters.

**8. Correspondence:**

There was no correspondence.

**9. Other Business:**

There was no other business.

**10. Public Input:**

There was no public input.

**11. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 2:32pm.

Motion:

THAT the meeting be adjourned.

**M/Maynard Stevens**

**S/Dave Chaulk**

**Motion Carried**