



Village of New Minas
New Minas Water Commission
February 28, 2023 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the February 28, 2023 Water Commission Meeting be approved as circulated.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

3. Approval of Minutes:

- a. January 24, 2023 Water Commission Meeting

Motion:

THAT the Minutes for the January 24, 2023 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

4. Business Arising from Minutes:

- a. January 24, 2023 Water Commission Meeting

There was no business arising from the January 24, 2023 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Presentations:

- a. 2023/24 Operating Budget and Capital Budget

The Clerk Treasurer/CAO presented the attached 2023/24 Operating Budget and Capital Budget. The budget documents were reviewed line by line by the Committee.

Motion:

THAT the 2023/24 Operating Budget be approved as presented by the Clerk Treasurer/CAO.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

Motion:

THAT the 2023/24 Capital Budget be approved as presented by the Clerk Treasurer/CAO.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

7. Staff Reports:

- a. Water Operations Report

Gerard Hamilton provided a verbal summary of the Water Operations Report circulated prior to the February 28, 2023 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the February 28, 2023 Water Commission meeting and as verbally summarized by the Manager of Municipal Operations.

M/Dave Chaulk
S/Maynard Stevens
Motion Carried

8. Capital Projects Update:

The Clerk Treasurer/CAO and Operations Manager provided the following update on Capital projects:

- Proposals for the Test Well project were received on February 10. DJ's Well Drilling had the lowest cost, at \$83,850 + HST for three test wells. The other bids were Valley Well Drillers (\$127,050 + HST) and Brewster's Well Drilling (\$124,752 + HST). Staff will complete their review and proceed with an award in early March.

9. Source Water Protection Committee:

Billy Shaw submitted a draft version of the updated Source Water Protection Plan on February 27. Following an initial review by staff, the document will be shared with the Source Water Protection Committee and discussed at the next meeting on April 26.

10. Correspondence:

None

11. Other Business:

It was suggested that the Water Commission put out a notice similar to Halifax Water, advising customers of the risks to plumbing caused by freezing temperatures.

12. Public Input:

None

13. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 4:10pm.

Motion:

THAT the meeting be adjourned.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried