



Village of New Minas
New Minas Water Commission
March 26, 2024 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the March 26, 2024 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

3. Approval of Minutes:

- a. February 27, 2024 Water Commission Meeting

Motion:

THAT the Minutes for the February 27, 2024 Water Commission Meeting be approved as circulated.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

4. Business Arising from Minutes:

- a. February 27, 2024 Water Commission Meeting

There was no business arising from the February 27, 2024 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Staff Reports:

- a. Water Operations Report

The Utility Operator provided a verbal summary of the Water Operations Report circulated prior to the March 26, 2024 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the March 26, 2024 Water Commission meeting and as verbally summarized by the Utility Operator.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

- b. Canaan Heights Generator

The Clerk Treasurer/CAO provided a verbal summary of options for the Canaan Heights generator, circulated prior to the March 26, 2024 Water Commission meeting.

- Option 1:
 - Permanent Generator with automatic transfer switch (including electrical modifications): \$108,000
 - Generator pad: \$7,000
 - Site safety improvements to road shoulder: \$36,000
 - Contingency: \$16,000
 - **Total: \$167,000 + HST (round to \$175,000 at net HST)**
- Option 2:
 - Trailer mounted generator: \$60,000
 - Site safety improvements to road shoulder: \$36,000

- Electrical modifications to Towers Well: \$10,000
- Contingency: \$10,000
- **Total: \$116,000 + HST (round to \$125,000 at net HST)**

Motion #1:

THAT Option 2, consisting of a trailer mounted generator and site safety improvements to the Canaan Heights Booster Station, be included in the Water System Equipment project in the 2024/25 Capital Budget.

M/ Maynard Stevens

S/Dave Chaulk

Motion Carried

Motion #2:

THAT the Water System Equipment project be approved in the 2024/25 Capital Budget, at a total value of \$145,000.

M/ Maynard Stevens

S/Dave Chaulk

Motion Carried

7. Correspondence:

There was no correspondence.

8. Other Business:

There was no other business.

9. Public Input:

There was no public input.

10. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:33pm.

Motion:

THAT the meeting be adjourned.

M/Dave Chaulk

S/ Maynard Stevens

Motion Carried