



**Village of New Minas**  
New Minas Water Commission  
September 27, 2022 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**APPROVED MINUTES**

**Members Present:**

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations
- Erica Dominey, Minutes

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 7:16pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the September 27, 2022 Water Commission Meeting be approved as circulated.

**M/Maynard Stevens**

**S/Bruce MacArthur**

**Motion Carried**

**3. Approval of Minutes:**

- a. June 22, 2022 Water Commission Meeting

Motion:

THAT the Minutes for the June 22, 2022 Water Commission Meeting be approved as circulated.

**M/Dave Chaulk**  
**S/Mary Munroe**  
**Motion Carried**

**4. Business Arising from Minutes:**

- a. June 22, 2022 Water Commission Meeting

There was no business arising from the June 22, 2022 minutes.

**5. Comments from the Chair:**

The Chair asked about Canaan Heights during Hurricane Fiona. The Generator worked well for the lift station for Canaan Heights.

**6. Presentations:**

There were no presentations.

**7. Staff Reports:**

- a. Water Operations Report

Gerard Hamilton provided a verbal summary of the Water Operations Report included in the September 27, 2022 Water Commission agenda package.

Motion:

THAT the Water Operations Report be received as attached to the September 27, 2022 Water Commission agenda package and as verbally summarized by the Manager of Municipal Operations.

**M/Maynard Stevens**  
**S/Bruce MacArthur**  
**Motion Carried**

**8. Capital Projects Update:**

- a. Aalders Avenue Water Laterals — Phase #1

The Clerk Treasurer/CAO updated that the Village has hired DesignPoint to design the laterals and go to tender late winter/early spring. The Village has not heard back from the ICIP grant applications yet.

b. RF Meter Reading System Meters

The Village of New Minas purchased RF Meter Reading System Meters. Public Works installs them as their time permits. Roughly 70% of customers have them installed.

c. Test Well

The test well project has not had any expenses to date. Public Works met with Billy Shaw, who identified two main sites for testing. Clerk Treasurer/CAO will discuss with property owners about installing test wells.

d. Submersible Pump

The Operations Manager updated that we have purchased the submersible pump to use for leaks and reports it is working well.

e. Water Meter Purchases

Public Works purchased new meters and will install them as needed.

f. Tank Refurbishment Inspection

The Operations Manager is waiting on the report. It was reported that the Woodvale Tank is in great shape.

**9. New Business:**

a. Source Water Protection Plan

The Chair reported that the end of October is being considered for their next meeting. The Clerk Treasurer/CAO spoke with Billy Shaw about the Source Water Protection Plan, as the Source Water Protection Plan Committee would like the plan updated. Billy Shaw is reviewing the plan on behalf of the Village.

**10. Correspondence:**

None

**11. Public Input:**

None

**12. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 7:38pm.

Motion:

THAT the meeting be adjourned.

**M/ Dave Chaulk**

**S/Jim Redmond**

**Motion Carried**