



Village of New Minas
New Minas Water Commission
October 25, 2022 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 7:01pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the October 25, 2022 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

3. Approval of Minutes:

- a. September 27, 2022 Water Commission Meeting

Motion:

THAT the Minutes for the September 27, 2022 Water Commission Meeting be approved as circulated.

M/Dave Chaulk
S/Maynard Stevens
Motion Carried

4. Business Arising from Minutes:

- a. September 27, 2022 Water Commission Meeting

There was no business arising from the September 27, 2022 minutes.

5. Comments from the Chair:

The Chair complemented the work that Gerard and staff are doing in the daily operation of the water utility.

6. Presentations:

- a. Q2 Finance Variance Report

The Clerk Treasurer/CAO provided a verbal summary of the Q2 Finance Variance Report circulated prior to the October 26, 2022 Water Commission meeting. The Water Commission would like to see the line item for wages changed in the future to reflect actuals to date, rather than a single journal entry for the year.

Motion:

THAT the Q2 Finance Variance Report be received as circulated prior to the October 26, 2022 Water Commission meeting and as verbally summarized by the Clerk Treasurer/CAO.

M/Dave Chaulk
S/Maynard Stevens
Motion Carried

7. Staff Reports:

- a. Water Operations Report

Gerard Hamilton provided a verbal summary of the Water Operations Report circulated prior to the October 25, 2022 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the October 25, 2022 Water Commission meeting and as verbally summarized by the Manager of Municipal Operations.

**M/Bruce MacArthur
S/Dave Chaulk
Motion Carried**

8. Capital Projects Update:

a. Test Well

The Clerk Treasurer/CAO provided an update on the test well program, including the proposed locations for the test wells. Quotations from well drilling companies are due on October 28th. The Village is working on obtaining permission from land owners for drilling test wells at the proposed locations.

9. Source Water Protection:

a. Source Water Protection Plan

The Clerk Treasurer/CAO provided an update on the Source Water Protection Plan. Billy Shaw is currently working on updating the document, which will be reviewed by the Source Water Protection Committee upon completion.

10. Correspondence:

None

11. Public Input:

None

12. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 7:38pm.

Motion:

THAT the meeting be adjourned.

**M/Dave Chaulk
S/Mary Munroe
Motion Carried**