



**Village of New Minas**  
New Minas Water Commission  
December 20, 2022 @ 3:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**APPROVED MINUTES**

**Members Present:**

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 3:03pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the December 20, 2022 Water Commission Meeting be approved as circulated.

**M/Maynard Stevens**

**S/Bruce MacArthur**

**Motion Carried**

**3. Approval of Minutes:**

- a. October 25, 2022 Water Commission Meeting

Motion:

THAT the Minutes for the October 25, 2022 Water Commission Meeting be approved as circulated.

**M/Dave Chaulk**

**S/Maynard Stevens**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. October 25, 2022 Water Commission Meeting

There was no business arising from the October 25, 2022 minutes.

**5. Comments from the Chair:**

The Chair wished everyone a happy upcoming holiday season.

**6. Presentations:**

There were no presentations.

**7. Staff Reports:**

- a. Water Operations Report

Gerard Hamilton provided a verbal summary of the Water Operations Report circulated prior to the December 20, 2022 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the December 20, 2022 Water Commission meeting and as verbally summarized by the Manager of Municipal Operations.

**M/Dave Chaulk**

**S/Bruce MacArthur**

**Motion Carried**

**8. Capital Projects Update:**

- a. Alders Avenue Water Laterals — Phase #1

The Clerk Treasurer/CAO provided an update on the Alders Avenue Water Laterals project. Design Point is working on the design, and will be submitting the 50% drawings in January for review.

b. RF Meter Reading System Meters

The Clerk Treasurer/CAO provided an update on the RF Meter Reading System Meters. Greg Messom recently put in an order for the remaining budget that was available (\$40,000 total).

c. Test Well

The Clerk Treasurer/CAO provided an update on the test well program. Only one quotation was received on October 28<sup>th</sup>, and it was approximately three times over the expected price. Upon further investigation, the market demand for well drilling combined with the short project deadline contributed to the lack of competition and high price. This project will be re-tendered in the new year, with a deadline extending into the spring.

d. Water Meter Purchases

The Clerk Treasurer/CAO provided an update on the Water Meter Purchases. Greg Messom recently put in an order for the remaining budget that was available (\$15,000 total).

**9. Source Water Protection Committee:**

The Clerk Treasurer/CAO provided an update on the Source Water Protection Plan. Billy Shaw has reviewed all of the Source Water Protection Plan (SWPP) documents for New Minas. Historically, this source water protection plan has stood the test of time fairly well. There has not been a documented release of hazardous materials in the Wellfield area since the mid-1980s, before the SWPP was in place.

The protection Zones, A-B-C-D, and the applicable land use restrictions are acceptable with Billy, but should be reviewed whenever there is a major development in the Village.

Billy suggests that the Village should update the inventory of properties with hazardous materials to include the Shell Station at 8868 Commercial Street and the Petro-Canada Station at 8981 Commercial Street. The Village should seek information on the gasoline and diesel storage tanks, including:

1. the locations of the tanks;
2. the date the tanks were installed; and
3. material stored and storage capacity.

**10. Correspondence:**

None

**11. Public Input:**

None

**12. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 3:20pm.

Motion:

THAT the meeting be adjourned.

**M/Dave Chaulk**

**S/Maynard Stevens**

**Motion Carried**