



**Village of New Minas**  
New Minas Water Commission Meeting  
Wednesday December 15, 2021 @ 7:00 PM  
Commission Room  
Louis Millett Community Complex  
New Minas, Nova Scotia

**Commissioners Present:**

- James Redmond, Chair
- Bruce MacArthur, Citizen Member
- Mary Munroe, Commissioner
- Maynard Stevens, Citizen Member

**Commissioners Absent:**

- Dave Chaulk, Vice Chair (with regrets)

**Staff Present:**

- Gerard Hamilton, Operations Manager
- Ian Morrison, Clerk Treasurer/Chief Administrative Officer

**Others Present:**

- None

**Call to Order:**

Chair James Redmond called the meeting to order at 7:05 pm, welcoming those in attendance.

**Approval of the Agenda:**

THAT the Agenda for the December 15, 2021 New Minas Water Commission meeting be approved, as presented.

**M/Maynard Stevens**

**S/Bruce MacArthur**

**Motion Carried**

**Approval of the Minutes from Prior Meeting:**

THAT the Minutes for the November 24, 2021 New Minas Water Commission meeting be approved as presented.

**M/Bruce MacArthur**

**S/Mary Munroe**

**Motion Carried**

**Business Arising from Minutes:**

None

**Presentations:**

Financial Update

The Clerk Treasurer/CAO presented the year to date Income Statement for the New Minas Water Commission, as of December 9:

\$647,590 in Revenues (versus \$646,770 last period)  
\$821,432 in Expenses (versus \$821,432 last period)  
(\$173,842) Net (versus (\$160,814) last period)

The Clerk Treasurer/CAO advised that the utility has experienced unbudgeted costs related to the Woodvale Tank Refurbishment Project. The need for labour required for additional testing has ended, as of the middle of November. These costs, as well as those to implement the temporary distribution system were unbudgeted costs, amounting to approximately \$20,000

The year to date deficit is due mainly to the transfer of Water Commission funds to the Village of New Minas at the commencement of the fiscal year for staffing and services provided by the Village:

\$6,732 in Commissioner Remuneration  
\$210,193 in Salaries  
\$16,279 in Benefits  
\$5,000 in Snow Clearing Services  
\$3,088 in Lease & Services Agreements  
\$3,000 in Postage & Office Supplies  
\$15,073 in Insurance  
\$5,500 in LMCC Contribution  
\$300,060 in Depreciation  
\$564,925 Total

Two quarters of water revenue are yet to be invoiced, however.

<b>Water</b>	<b>Budgeted</b>	<b>Collected Year to Date – December 5</b>
Metered Sales	\$598,000	\$291,811
Sprinkler Service	\$4,800	\$2,348

The Clerk Treasurer/CAO also provide an overview of the costs associated with the Woodvale Tank Refurbishment Project, as of December 15:

Engineering Costs \$168,116  
Refurbishment Costs \$692,185  
Total Invoiced \$860,301  
Project Budget \$1,466,250

**Reports:**

Source Water Protection Committee

THAT the report for the Source Water Protection Committee be accepted as presented.

**M/James Redmond**

**S/Maynard Stevens**

**Motion Carried**

Water Operations Report

Gerard Hamilton presented the Water Operations Report.

THAT the Water Operations Report be accepted as presented.

**M/Bruce MacArthur**

**S/Maynard Stevens**

**Motion Carried**

**New Business:**

None

**Correspondence:**

None

**Public Discussion Period:**

None

**Adjournment:**

**M/Bruce MacArthur**

THAT the meeting be adjourned at 7:26 pm.