



Village of New Minas
New Minas Water Commission Meeting
Wednesday June 23, 2021 @ 7:00 PM
Commission Room
Louis Millett Community Complex
New Minas, Nova Scotia

Commissioners Present:

- James Redmond, Chair
- Dave Chaulk, Vice Chair
- Mary Munroe, Commissioner
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

Staff Present:

- Gerard Hamilton, Operations Manager
- Ian Morrison, Clerk Treasurer/Chief Administrative Officer

Others Present:

- None

Call to Order:

Chair James Redmond called the meeting to order at 7:00 pm, welcoming those in attendance.

Approval of the Agenda:

THAT the Agenda for the June 23, 2021 regular New Minas Water Commission meeting be approved, as presented.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

Approval of the Minutes from Prior Meeting:

THAT the Minutes for the May 26, 2021 regular New Minas Water Commission meeting be approved as presented.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

Business Arising from Minutes:

None.

Presentations:

Financial Update

The Clerk Treasurer/CAO presented the Income Statement for 2021-2022 for the New Minas Water Commission as of June 22. This is the first such presentation of the fiscal year.

\$251,970 in Revenues

\$615,738 in Expenses

(\$363,768) Net

	Budgeted	Collected
Metered Sales	\$598,000	\$8,137
Sprinkler Service	\$4,800	\$0

The deficit is due mainly to the transfer of Water Commission funds to the Village of New Minas at the commencement of the fiscal year. Approximately \$547,388 of the expenses are annual payments to the Village for the following services for the year:

\$6,732 in Commissioner Remuneration

\$199,460 in Salaries

\$14,425 in Benefits

\$5,000 in Snow Clearing Services

\$3,088 in Lease & Services Agreements

\$3,000 in Postage & Office Supplies

\$15,073 in Insurance

\$5,500 in LMCC Contribution

\$300,060 in Depreciation

\$547,388 Total

Reports:

Water Operations Report

Gerard Hamilton presented the Water Operations Department Report. In addition to his report, Mr. Hamilton also presented a letter received from Randy Hayward, Rexel Canada Electrical Inc. In his correspondence, Mr. Hayward opined that the most likely cause of the failure in functionality of two 40 HP 575Vac Vacon Variable Speed Drives at Cornwallis Wells #3 and #4 was due to continuous cycling of the input power off and on. The lends support to Mr. Hamilton’s opinion that the failure occurred with the change of the power meter by Nova Scotia Power at that location, since the failure occurred at the same time as the meter change. On behalf of the Commission, Mr. Hamilton will continue to pursue remediation from Nova Scotia Power.

THAT the Water Operations Department Report be accepted as presented.

M/Bruce MacArthur

S/Maynard Stevens

Motion Carried

New Business:

New Minas Water Commission Act - Draft

The Clerk Treasurer/CAO presented, for discussion purposes, a draft of the New Minas Water Commission Act. The aforementioned document is designed to commence the process to renew and update the existing legislation, *An Act to Incorporate the New Minas Water Commission*, which was adopted in 1982. The draft has been reviewed by the Municipal Advisor and legal counsel and their comments have been incorporated. The document is similar to the existing *Act*, but proposes several changes for consideration:

- Updates the language and modernizes the terminology in the Act
- Proposes “natural persons” powers in Section 15
- Addresses the matter of honorarium amounts for Commissioners that was contained in the former Section 11 by rewording Section 11
- Repeals the former Act in Section 22

Mr. Chaulk enquired about the proposition of “natural persons” powers. The Clerk Treasurer/CAO advised that it may be desirable to propose such. Since the legislation would be intended to govern the affairs of the Commission for some time into the future, the provision may provide flexibility for the Commission to respond to events or circumstances which cannot yet be contemplated.

THAT the document New Minas Water Commission Act be endorsed as presented, and, furthermore, that the Clerk Treasurer/CAO be directed to send the document, with a copy of this Motion, to the Member of the Legislative Assembly for Kings South for review and consideration of the Legislative Assembly of the Province of Nova Scotia.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

Woodvale Tank Refurbishment Project

THAT the Commission move “In Camera” to discuss the item Woodvale Tank Refurbishment Project.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

THAT, since the discussion of the item Woodvale Tank Refurbishment Project is concluded, the Commission move out of “In Camera”.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

THAT the New Minas Water Commission accepts the recommendation of legal counsel with regard to the tendering process for the Woodvale Tank Refurbishment Project.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

Correspondence:

None.

Public Discussion Period:

None

Adjournment:

M/Dave Chaulk

THAT the meeting be adjourned at 7:55 pm.