Draft Village of New Minas
New Minas Water Commission
September 22, 2026 @ 1:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Bruce MacArthur, Citizen Member
- Dave Chaulk, Commission Member & Vice Chair
- James Redmond, Commission Member & Chair

Members Absent:

- Mary Munroe, Commission Member – With Regrets
- Maynard Stevens, Citizen Member

Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

Others Present:

- None

1. **Call to Order:**

   The Chair called the meeting to order at 1:02pm, welcoming those in attendance.

2. **Approval of the Agenda:**

   Motion:

   THAT the Agenda for the September 22, 2026, Water Commission Meeting be approved.

   M/ D. Chaulk
   S/ B. MacArthur
   Motion Carried

3. **Approval of Minutes:**

   a. June 23, 2026, Water Commission Meeting

      Motion:
      THAT the Minutes for the June 23, 2026, Water Commission Meeting be approved as circulated.

      M/ D. Chaulk
      S/ B. MacArthur
      Motion Carried

4. Business Arising from Minutes:

a. June 23, 2026, Water Commission Meeting

5. Comments from the Chair:

6. Staff Reports:

a. Water Operations Report

C. Palmer presented an overview of the key points from the Water Operator's Report. In addition, C. Palmer provided the following:

- Selection for the Water Utility Operator is ongoing.
- Water usage is up significantly

Motion:
THAT the Water Operations Report be received as circulated prior to the June 23, 2026, Water Commission meeting and as verbally summarized by the Director of Public Works.

M/B. MacArthur
S/ D. Chaulk
Motion Carried

7. New Business

a. Water Rate Study
After a discussion, the following motion was put forth:

Motion:
THAT the Water Utility begin a water rate study no later than April 1, 2027.

M/ B. MacArthur
S/ D. Chaulk
Motion Carried

b. Water and Village Commission Notifications – New Developments
After a discussion, the following was agreed to:

i. The responsibility of the water utility as it relates to fire flow for new developments is to provide the static and dynamic water flows that the utility can deliver to a property.
ii. The water utility will focus infrastructure upgrades on areas where potential bottlenecks may limit development.
iii. The CAO/Clerk Treasurer will notify the Water Commission as soon as he becomes aware of any large development applications submitted to the Municipality of the County of Kings Planning Department.

8. Correspondence:

There was no correspondence

9. Other Business

10. Public Input:

There was no public input.

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 2:05pm.

Motion:
THAT the meeting be adjourned.

M/ D. Chaulk
S/ B. MacArthur
Motion Carried