



**Village of New Minas**  
Beautification Committee  
July 23, 2025 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**DRAFT MINUTES**

**Members Present:**

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- John Ansara, Director of Recreation & Community Development
- Cory Palmer, Director of Public Works
- Donna Randell, Citizen Member - Zoom
- Agnes Morine, Citizen Member – 10:43am – 11:47am

**Members Absent:**

- John Ansara, Director of Recreation & Community Development

**Staff Present:**

- Jeff Lawrence, Clerk Treasurer/CAO

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 10:31 am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the July 16, 2025, Beautification Committee Meeting be approved.

**M/ C. Palmer**

**S/ M. Munroe**

**Motion Carried**

**3. Approval of Minutes:**

- a. May 21, 2025, Beautification Committee Meeting

Motion:

THAT the Minutes for the May 21, 2025, Beautification Committee Meeting be approved as circulated.

**M/ M. Munroe**

**S/ D. Randell**

**Motion Carried**

**4. Business Arising from Minutes:**

**a. May 21, 2025, Beautification Committee Meeting**

- i. Sign Removal from NSPI Post – It was agreed that the public works staff would look after signage removal from NSPI polls once the Commission has set the criteria.

D. Windle-Smith indicated that she would speak to this at the September Commission meeting.

- ii. Mural Update – D. Windle Smith reported that she had spoken to L. Young with the Town of Kentville and that she was provided with a lot of beneficial information from L. Young.  
Following this there was a brief discussion regarding possible locations.

- iii. Prospect Park Update – C. Palmer indicated that he would follow up with the contractor regarding a quote for rock work at Prospect Park.

- iv. Founding Fathers Park Update – M. Munroe spoke to the possible time frame to cover, design, layout, number and content of interpretive panels at Founding Fathers Park.

There was a discussion regarding the ability of the committee to complete the work in this fiscal year as well as budget monies available.

J. Lawrence presented three possible options regarding a connector trail to the Harvest Trail and the difficulty with meeting current accessibility standards given the natural slope at the site.

There was further discussion around the fully accessible access point to the Harvest Moon trail at Eves Hollow.

The committee supported the recommendation of administration to endeavour to construct the connector trail to a wilderness hiking standard at an anticipated cost of \$5,300 to \$6,800 but recognized that to do the work would require a reallocation of funds from other budgets.

Chair D. Windle-Smith stated that the time was late and other agenda items would be deferred until the September meeting.

**5. Comments from the Chair:**

Chair D. Windle-Smith recognized the time that D. Randell had served on the Beautification meeting as a citizen advisor as well as her invaluable contribution to the committee work.

The Chair thanked D. Randell for her services and dedications.

**6. Next Meeting Date:**

The next Beautification Committee meeting is schedule for September 17, 2025.

**7. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:55am.

Motion:

THAT the meeting be adjourned.

**M/ D. Randell**

**S/ C. Palmer**

**Motion Carried**