



VILLAGE OF NEW MINAS  
9489 COMMERCIAL STREET  
NEW MINAS, NS B4N 3G3  
PHONE 902-681-6972 | FAX 902-681-0779  
[www.newminas.com](http://www.newminas.com)

### **3 Month Term Position: Crossing Guard – Village of New Minas**

**Position:** Crossing Guard

**Term:** April 2025 to End of School Term

**Location:** Jones Street – Crosswalk next to Elementary School

**Working Hours:**

- Morning Shift: 7:30 AM – 8:30 AM
  - Afternoon Shift: 2:00 PM – 3:00 PM may vary as required for early school dismissal
- Salary:** \$16.50 per hour

#### **Job Summary:**

The Village of New Minas is seeking a responsible and attentive individual to serve as a Crossing Guard at the intersection of Jones Street and. This position plays a vital role in ensuring the safety of pedestrians, particularly school children, by helping them cross the street during busy traffic times.

#### **Key Responsibilities:**

- Safely assist children, pedestrians, and other individuals in crossing the street at the designated intersection.
- Maintain a visible and alert presence to ensure traffic complies with safety rules during crossing hours.
- Follow all safety protocols to ensure the well-being of pedestrians and drivers.
- Report any hazards or traffic concerns to the appropriate authorities.
- Provide clear instructions and signals to pedestrians and motorists to prevent accidents.
- Display professional behavior and maintain a positive and helpful demeanor.
- Regularly monitor the condition of the crossing area and report any maintenance needs.

#### **Qualifications:**

- Must be dependable, punctual, and able to work during the specified hours.
- Strong attention to detail and excellent communication skills.
- Ability to remain calm and focused in potentially high-stress situations.
- Previous experience working with children or in a public safety role is preferred but not required.
- Must be able to withstand working outdoors in varying weather conditions.
- Must provide a copy of a Vulnerable Service Check (Cost paid for by the Village of New Minas).

**Physical Requirements:**

- Ability to stand for one hour intervals.
- Ability to communicate clearly to both pedestrians and drivers.

**How to Apply:**

Interested candidates should submit their resume to the Village of New Minas c/o Jeffrey Lawrence, CAO/ Clerk Treasurer office or by email to [cao@newminas.com](mailto:cao@newminas.com). The position will remain open until filled..

The Village of New Minas is an equal opportunity employer. We encourage all qualified individuals to apply.