Draft Village of New Minas
New Minas Water Commission
October 27, 2026 @ 1:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Bruce MacArthur, Citizen Member
- Dave Chaulk, Commission Member & Vice Chair – via phone
- James Redmond, Commission Member & Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member

Members Absent:

Staff Present:

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

Others Present:

- None

1. **Call to Order:**

   The Chair called the meeting to order at 1:07pm, welcoming those in attendance.

2. **Approval of the Agenda:**

   Motion:

   THAT the Agenda for the October 27, 2026, Water Commission Meeting be approved.

   M/ B. MacArthur
   S/ M. Stevens
   Motion Carried

3. **Approval of Minutes:**

   a. September 22, 2026, Water Commission Meeting

      Motion:
      THAT the Minutes for the September 22, 2026, Water Commission Meeting be approved as circulated.

      M/ M. Munroe
      S/ B. MacArthur
      Motion Carried

DRAFT

4. Business Arising from Minutes:

a. September 22, 2026, Water Commission Meeting

J. Lawrence indicated that the Water Rate Study scheduled to begin by April 1, 2027 will stay on the agenda under Business Arising from the Minutes until it has commenced

5. Comments from the Chair:

6. Staff Reports:

Water Operations Report

C. Palmer presented an overview of the key points from the Water Operator's Report.

Following the presentation, the Commission discussed the transmission line size restriction in the Busch Lane/Deep Hollow area and the growing concerns related to system capacity.

C. Palmer indicated that replacing the referenced transmission line, along with securing additional well capacity, are the priority actions required to address the identified capacity issues.

C. Palmer also noted that the Village will be reviewing the accuracy of its flow meters.

Motion:
THAT the Water Operations Report be received as circulated prior to the October 27, 2026, Water Commission meeting and as verbally summarized by the Director of Public Works.

M/B. MacArthur
S/ M. Stevens
Motion Carried

7. New Business

a. Tank 1 - Live Water Valve Replacement

C. Palmer spoke to the buildup of calcium carbonate in the line leaving Tank 1 and the need to address the issue.

He outlined options under consideration, including installing a check valve at Tank 1 to allow for line replacement, as well as potential approaches such as freezing the line or installing the valve while the line remains live.

He indicated that he is currently investigating these options and anticipates that the solution will be costly.

There was consensus to call a special meeting once C. Palmer has concrete information on the preferred option and associated costing.

8. Correspondence:

There was no correspondence

9. Other Business

M. Munroe inquired about who is responsible for funding infrastructure upgrades required to support new development.

C. Palmer and J. Redmond clarified that developers are responsible for upgrades on their own property, while the Water Commission is responsible for off-site water infrastructure upgrades.

M. Munroe asked whether the County consults the Water Commission regarding water and sewer capacity when it receives a development application.

C. Palmer indicated that the County does engage the Commission at a certain stage of the application process.

10. Public Input:

There was no public input.

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 1:48pm.

Motion:
THAT the meeting be adjourned.

M/ B. MacArthur
S/ M. Stevens
Motion Carried