



Village of New Minas
Commission Meeting
September 9, 2024 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill
- Debra Windle-Smith

Commissioners Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Kevin Davison, Kings County District 8 Councillor
- Maynard Stevens
- Christina Sappington
- Donna Randell (via Zoom)

1. Call to Order:

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the September 9, 2024 Commission Meeting be approved as circulated.

M/Quentin Hill

S/James Redmond

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. July 8, 2024 Village Commission Meeting

Motion:

THAT the Minutes for the July 8, 2024 Village Commission Meeting be approved as circulated.

M/Quentin Hill

S/James Redmond

Motion Carried

5. Business Arising from Minutes:

- a. July 8, 2024 Village Commission Meeting

There was no business arising from the July 8, 2024 minutes.

6. Comments from the Chair:

The Chair had no comments.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Committee Reports:

- a. Beautification Committee

Mary Munroe provided a verbal summary of the draft minutes included in the September 9, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the Beautification Committee be received as included in the September 9, 2024 Commission agenda package and as verbally summarized by Mary Munroe.

M/Mary Munroe

S/James Redmond

Motion Carried

- d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the September 9, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the September 9, 2024 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond
S/Quentin Hill
Motion Carried

e. Regional Sewer Committee

James Redmond provided a verbal summary of the draft minutes included in the September 9, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the Regional Sewer Committee be received as included in the September 9, 2024 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond
S/Quentin Hill
Motion Carried

9. Staff Reports:

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the September 9, 2024 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Finance — Report included in package
- c. Director of Recreation & Community Development — Report included in package

Motion:

THAT the Staff Reports be received as included in the September 9, 2024 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

M/James Redmond
S/Mary Munroe
Motion Carried

10. New Business:

- a. Update to Non-Union Salary Administration Policy

The Clerk Treasurer/CAO presented the recommended changes to the Non-Union Salary Administration Policy included in the September 9, 2024 Commission agenda package.

Motion:

THAT the amendments to the Non-Union Salary Administration Policy be approved as included in the September 9, 2024 Commission agenda package.

M/Quentin Hill

S/James Redmond

Motion Carried

b. Update to Water and Sewer Services Policy

The Clerk Treasurer/CAO presented the recommended changes to the Water and Sewer Services Policy included in the September 9, 2024 Commission agenda package.

Motion:

THAT the amendments to the Water and Sewer Services Policy be approved as included in the September 9, 2024 Commission agenda package.

M/James Redmond

S/Quentin Hill

Motion Carried

c. Update to Sewer By-Law

The Clerk Treasurer/CAO presented the recommended changes to the Sewer By-Law included in the September 9, 2024 Commission agenda package.

Motion:

THAT first reading be given to the amendments to the Sewer By-Law as included in the September 9, 2024 Commission agenda package.

M/Quentin Hill

S/James Redmond

Motion Carried

11. Correspondence:

There was no correspondence.

12. Other Business:

New Minas Housing Association — Mary Munroe provided an update on the Highbury Housing project, which is moving forward this fall or next spring.

New Minas Business Association — Mary Munroe reported positive progress on this initiative. The renewal has been submitted and fees have been paid. Director list to be updated.

Mayoral Forum — The Annapolis Valley Chamber of Commerce will be hosting a mayoral forum on September 24 from 6:30 to 8:30 at the Coldbrook & District Lions Club. Registrations and questions can be submitted through the Annapolis Valley Chamber of Commerce website.

Douglas Street Park Update — The Clerk Treasurer/CAO provided an update on this project. The lease with the County has been signed, and the developer has installed new culverts that allow for infill of the lots. This work is ongoing, and will allow for a better grade from the access point into the trail. Next steps will be to work out the details for approval with the County, followed by a contract for the trail construction.

13. General Public Input:

Comments from the public were as follows:

Kevin Davison:

- Playgrounds in Golfview and Meadow Terrace complete, with a few minor adjustments to be completed.
- Left hand turning lane to be installed on Jones Road.
- Major road washout has been repaired in Golf View subdivision.

Christina Sappington:

- Celebration Days was great!
- Sustainable tourism provides opportunities with the history of New Minas.

Maynard Stevens:

- Disappointed with attendance for Celebration Days. Could be promoted more and scheduled for a weekend without other events in neighbouring municipal units.

Donna Randell:

- Requested that the Village Commission fly the Poppy Flag under the Canadian flag for Remembrance Day. The Chair stated that the Commission had made a consensus decision last year not to alter from the current flags, and that any changes from this consensus would need to be initiated by a commissioner at a future meeting.

14. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 8:05pm.

Motion:

THAT the meeting be adjourned.

M/James Redmond

S/Quentin Hill

Motion Carried