



Village of New Minas
New Minas Water Commission
May 28, 2024 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- Dave Chaulk, Commission Member & Vice Chair (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the May 28, 2024 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

3. Approval of Minutes:

- a. March 26, 2024 Water Commission Meeting

Motion:

THAT the Minutes for the March 26, 2024 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Bruce MacArthur

Motion Carried

4. Business Arising from Minutes:

- a. March 26, 2024 Water Commission Meeting

There was no business arising from the March 26, 2024 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Staff Reports:

- a. Water Operations Report

The Utility Operator provided a verbal summary of the Water Operations Report circulated prior to the May 28, 2024 Water Commission meeting. Gerard mentioned that there were two service laterals that had leaks in the past month, which was not included in the report.

Motion:

THAT the Water Operations Report be received as circulated prior to the May 28, 2024 Water Commission meeting and as verbally summarized by the Utility Operator.

M/Maynard Stevens

S/ Bruce MacArthur

Motion Carried

- b. Q4 Variance Report

The Clerk Treasurer/CAO presented the Q4 Finance Variance Report circulated prior to the May 28, 2024 Water Commission meeting, which was reviewed line by line.

Motion:

THAT the Q4 Finance Variance Report be received as circulated prior to the May 28, 2024 Water Commission meeting and as presented by the Clerk Treasurer/CAO.

M/Bruce MacArthur

S/Maynard Stevens

Motion Carried

7. Source Water Protection Plan:

The Clerk Treasurer/CAO informed the Water Commission that CBCL has been actively working on updates to the Source Water Protection Plan. A draft version was circulated to the members of the Source Water Protection Committee (SWPC) on May 22. Comments are currently being compiled, and the intention is for the SWPC to meet in June or July for approval of the Plan.

8. Correspondence:

There was no correspondence.

9. Other Business:

Mary Munroe asked about the possibility of adding water meters for the residents that still have private wells, for sewer billing purposes. The Clerk Treasurer/CAO mentioned that the Sewer Rate Study completed by Stantec Consulting accounted for these properties, and that the rate is based on average consumption. It would not be recommended from an operational or financial perspective to add water meters to private wells for single family dwellings. It was also noted that the Village's sewer rate for properties on private wells is lower than the Municipality of the County of Kings.

10. Public Input:

There was no public input.

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:26pm.

Motion:

THAT the meeting be adjourned.

M/Maynard Stevens

S/ Bruce MacArthur

Motion Carried