



**Draft Village of New Minas**  
New Minas Water Commission  
May 26, 2026 @ 3:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**DRAFT MINUTES**

**Members Present:**

- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Dave Chaulk, Commission Member & Vice Chair
- James Redmond, Commission Member & Chair
- Maynard Stevens, Citizen Member

**Members Absent:**

**Staff Present:**

- Jeff Lawrence, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works

**Others Present:**

- None

**1. Call to Order:**

The Vice Chair called the meeting to order at 3:03pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the May 26, 2026, Water Commission Meeting be approved with the addition of meeting time added to the New Business section of the agenda.

**M/ M. Stevens**

**S/ D. Chaulk**

**Motion Carried**

**3. Approval of Minutes:**

- a. April 28, 2026, Water Commission Meeting

Motion:

THAT the Minutes for the April 28, 2026, Water Commission Meeting be approved as circulated.

**M/ D. Chaulk**

**S/ B. MacArthur**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. April 28, 2026, Water Commission Meeting
  - i. Source Water Protection Committee Meeting Date – May 28 at 2pm

**5. Comments from the Chair:**

The Chair indicated that he had no additional comments.

**6. Staff Reports:**

- a. Water Operations Report
  - C. Palmer presented an overview of the key points from the Water Operator’s Report.

Motion:

THAT the Water Operations Report be received as circulated prior to the May 26, 2026, Water Commission meeting and as verbally summarized by the Director of Public Works.

**M/ B. MacArthur**

**S/ M. Stevens**

**Motion Carried**

**7. New Business**

- a. Meeting Time

After a discussion regarding future meeting times for water commission meetings, there was consensus on the following:

- I. The meeting time should be moved from 3pm to 1pm.

Motion:

That should the committee terms of reference (ToR) allow for a change in meeting time, the Village of New Minas regular meetings will be scheduled going forward for the 4<sup>th</sup> Tuesday of every month except August at 1pm.

**M/ D. Chaulk**

**S/ B. MacArthur**

**Motion Carried**

**(M. Stevens voted no)**

- II. The Chair will determine, based on the agenda, whether there is sufficient material to warrant holding the monthly meeting. If not, the Chair will have the authority to cancel the meeting.

(Note: If a meeting is cancelled, the monthly Director’s Report will still be circulated to all committee members by email.)

**8. Correspondence:**

There was no correspondence

**9. Other Business**

**10. Public Input:**

There was no public input.

**11. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 3:25pm.

Motion:

THAT the meeting be adjourned.

**M/ D. Chaulk**

**S/ B. MacArthur**

**Motion Carried**