



Village of New Minas
New Minas Water Commission
September 24, 2024 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- Mary Munroe, Commission Member

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Cory Palmer, Director of Public Works
- Greg Messom, Utility Operator

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the September 24, 2024 Water Commission Meeting be approved as circulated.

M/ Dave Chaulk

S/ Maynard Stevens

Motion Carried

3. Approval of Minutes:

- a. July 23, 2024 Water Commission Meeting

Motion:

THAT the Minutes for the July 23, 2024 Water Commission Meeting be approved as circulated.

M/ Bruce MacArthur

S/ Maynard Stevens

Motion Carried

4. Business Arising from Minutes:

- a. July 23, 2024 Water Commission Meeting

There was no business arising from the July 23, 2024 minutes.

5. Comments from the Chair:

The Chair welcomed Cory Palmer to the Village of New Minas.

6. Staff Reports:

- a. Water Operations Report

The Utility Operator provided a verbal summary of the Water Operations Report circulated prior to the September 24, 2024 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the September 24, 2024 Water Commission meeting and as verbally summarized by the Utility Operator.

M/ Maynard Stevens

S/ Bruce MacArthur

Motion Carried

7. Capital Projects Update:

- The Forsythe Water Tower Refurbishment design has been completed. This project has gone to tender and will be closing on October 2.
- The Water Utility Service Truck has been received, and has been incorporated into the fleet.
- The Canaan Heights Booster Station safety improvements have been completed. The trailer mounted genset was received in September, and electrical modifications allowing “quick connects” to the booster station and one of the production wells will be scheduled for this fall.
- Water meter purchases are ongoing.

8. Source Water Protection Plan:

The Clerk Treasurer/CAO informed the Water Commission that the updates to the Source Water Protection Plan have been completed by CBCL. A meeting of the Source Water Protection Committee is being scheduled for October for discussion and approval.

9. Correspondence:

There was no correspondence.

10. Other Business:

There was no other business.

11. Public Input:

There was no public input.

12. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:20pm.

Motion:

THAT the meeting be adjourned.

M/ Dave Chaulk

S/ Maynard Stevens

Motion Carried