



Village of New Minas
Beautification Committee
January 21, 2026 @ 10:30 AM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- Linda Martin, Citizen Member
- Michelle Coleman, Business Representative
- Cory Palmer, Director of Public Works
- John Ansara, Director of Recreation & Community Development

Members Absent:

Staff Present:

- Jeff Lawrence, Clerk Treasurer/ CAO

Others Present:

1. Call to Order:

The Chair called the meeting to order at 10:30am, welcoming those in attendance including the new committee members. The Chair also opened the floor for the new members to introduce themselves.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the January 21, 2026, Beautification Committee Meeting be approved.

**M/ J. Ansara
S/ M. Coleman
Motion Carried**

3. Approval of Minutes:

- a. September 17, 2025, Beautification Committee Meeting

Motion:

THAT the Minutes for the November 19, 2025, Beautification Committee Meeting be approved as circulated.

**M/ J. Ansara
S/ C. Palmer
Motion Carried**

4. Business Arising from Minutes:

- a. November 19, 2025
 - i. Founding Fathers Park Update – D. Windle-Smith updated the new committee regarding the project status and commented that this item is on hold until after the Strategic Plan is Completed.
 - ii. Bench Dedication Policy – D. Windle-Smith indicated that she would provide an update at the next committee meeting
- b. September 17, 2025, Beautification Committee Meeting
 - i. Prospect Park Update – Anchor Rock – C. Palmer informed the committee the contract had been awarded for \$5,300 but that the work would be delayed until April or May.
 - ii. Sign at Lonnie Milne – C. Palmer indicated that he had spoken to the family and they want the sign renewed but they did not have a preference as to what it should look like. C. Palmer indicated that is was important to the family that the park retain the family name.

5. Comments from the Chair

D. Windle-Smith again welcomed the new committee members.

6. New Business

- a. Budget – Preliminary Discussion – There was consensus that there is a need to plan around what the budget would look like, but that inputs from the strategic planning process would be critical before the process can begin.
- b. 2025/26 Budget Update – The Chair circulated a budget summary and a brief discussion took place.

6. Next Meeting Date:

The next Beautification Committee meeting is schedule for March 18, 2026. There was a discussion around holding additional meeting(s) to accommodate budgeting, and a follow up discussion about extending the meeting time to 1½ hours. There was consensus to extend the meeting time.

7. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 12:05 pm.

Motion:

THAT the meeting be adjourned.

M/ J. Ansara

S/ M. Coleman

Motion Carried

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