



**Village of New Minas**  
Beautification Committee  
January 21, 2026 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**DRAFT MINUTES**

**Members Present:**

- Debra Windle-Smith, Commission Member & Chair
- Mary Munroe, Commission Member
- Linda Martin, Citizen Member
- Michelle Coleman, Business Representative
- Cory Palmer, Director of Public Works
- John Ansara, Director of Recreation & Community Development

**Members Absent:**

**Staff Present:**

- Jeff Lawrence, Clerk Treasurer/ CAO

**Others Present:**

**1. Call to Order:**

The Chair called the meeting to order at 10:30am, welcoming those in attendance including the new committee members. The Chair also opened the floor for the new members to introduce themselves.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the January 21, 2026, Beautification Committee Meeting be approved.

**M/ J. Ansara**

**S/ M. Coleman**

**Motion Carried**

**3. Approval of Minutes:**

- a. September 17, 2025, Beautification Committee Meeting

Motion:

THAT the Minutes for the November 19, 2025, Beautification Committee Meeting be approved as circulated.

**M/ J. Ansara**

**S/ C. Palmer**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. November 19, 2025
  - i. Founding Fathers Park Update – D. Windle-Smith updated the new committee regarding the project status and commented that this item is on hold until after the Strategic Plan is Completed.
  - ii. Bench Dedication Policy – D. Windle-Smith indicated that she would provide an update at the next committee meeting
- b. September 17, 2025, Beautification Committee Meeting
  - i. Prospect Park Update – Anchor Rock – C. Palmer informed the committee the contract had been awarded for \$5,300 but that the work would be delayed until April or May.
  - ii. Sign at Lonnie Milne – C. Palmer indicated that he had spoken to the family and they want the sign renewed but they did not have a preference as to what it should look like. C. Palmer indicated that it was important to the family that the park retain the family name.

**5. Comments from the Chair**

D. Windle-Smith again welcomed the new committee members.

**6. New Business**

- a. Budget – Preliminary Discussion – There was consensus that there is a need to plan around what the budget would look like, but that inputs from the strategic planning process would be critical before the process can begin.
- b. 2025/26 Budget Update – The Chair circulated a budget summary and a brief discussion took place.

**6. Next Meeting Date:**

The next Beautification Committee meeting is scheduled for March 18, 2026. There was a discussion around holding additional meeting(s) to accommodate budgeting, and a follow up discussion about extending the meeting time to 1½ hours. There was consensus to extend the meeting time.

**7. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 12:05 pm.

Motion:

THAT the meeting be adjourned.

**M/ J. Ansara**

**S/ M. Coleman**

**Motion Carried**

DRAFT