



The Carleton Place Canoe Club is the oldest continually operating canoe club in Canada. Established in 1893, the club fosters both team and individual excellence, with a focus on appropriate athlete development and accessible recreation for the Carleton Place and surrounding communities. We are currently hiring for the 2021 season to meet our recruitment, competition, and programming goals. If you are interested in any of the following positions, please send your cover letter and resume to [coach@cpcanooclub.com](mailto:coach@cpcanooclub.com). Please be sure to indicate for which position you are applying and if you are seeking full-time or part-time employment.

### **Position: Adult Canoe Kayak Coaches**

These coaches and coordinators will plan and deliver a safe, fun, and appropriate program for all CPCC Master's program participants.

#### **Duties:**

- Work with Head Coach to plan, schedule, and deliver programming for CPCC Masters paddlers
- Develop and implement seasonal and daily program plans for all program participants
- Attend all program sessions
- Ensure program equipment is clean and in good working order
- Assess programs and participants regularly
- Attend all events involving program participants, including regattas and social events
- Complete all regatta entries related to program (coordinators only)
- Ensure compliance with club safety standards and CPCC Codes of Conduct

#### **Qualifications:**

- NCCP ELCC Trained (can be completed once application has been accepted)
- Pleasure Craft Operators license
- Understanding of CKCs LTAD plan
- Experience working with participants in the Active for Life stage of CKC's LTAD plan
- Proven Leadership, organizational, and communication skills
- Standard First Aid & CPR-C
- Police Background Check

**Term:** May – September 2021 (start dates may vary)

**Hours:** Tuesday and Thursday evenings from 6:00 – 8:00pm (additional weekly time for planning)

**Salary:** Commensurate with experience, qualifications, and certification level

**Application Deadline:** Friday March 12<sup>th</sup>, 2021

**Submit application to:** Pat Lester, Head Coach – [coach@cpcanooclub.com](mailto:coach@cpcanooclub.com)