

CARLETON PLACE CANOE CLUB
FINANCIAL STATEMENTS
OCTOBER 31, 2017

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NEPHIN WINTER BINGLEY

CHARTERED PROFESSIONAL ACCOUNTANTS

Independent Practitioner's Review Engagement Report

To the Members of Carleton Place Canoe Club ,

Report on the Financial Statements

We have reviewed the accompanying financial statements of Carleton Place Canoe Club that comprise the statement of financial position as at October 31, 2017, and the statements of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for private enterprises, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Carleton Place Canoe Club as at October 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not for profit organizations.



Carleton Place, Ontario.
January 25, 2019.

Chartered Professional Accountants
Licensed Public Accountants

**CARLETON PLACE CANOE CLUB
STATEMENT OF FINANCIAL POSITION
AS AT OCTOBER 31, 2017**

UNAUDITED

	2017 \$	2016 \$
ASSETS		
CURRENT		
Cash in bank	10,732	67,704
Cash - restricted (Note 2)	11,499	9,068
Accounts receivable	15,359	7,856
Prepaid expenses	3,000	-
	40,590	84,628
CAPITAL ASSETS (Note 3)	201,724	187,164
	242,314	271,792
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	20,580	22,454
TOTAL LIABILITIES	20,580	22,454
NET ASSETS		
Balance, beginning of year	249,338	192,507
Excess (expenses over revenues) revenues over expenses	(27,604)	56,831
Balance, end of year	221,734	249,338
	242,314	271,792

APPROVED ON BEHALF OF THE BOARD:

_____ Director

_____ Director

See accompanying notes
Subject to Review Engagement Report dated January 25, 2019

NEPHIN WINTER BINGLEY
CHARTERED PROFESSIONAL ACCOUNTANTS

**CARLETON PLACE CANOE CLUB
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED OCTOBER 31, 2017**

UNAUDITED

	2017 \$	2016 \$
REVENUE		
Paddling and summer camp programs	159,686	188,172
Services and rentals	28,022	29,909
Nevada proceeds	12,819	19,978
Club Hosted Events	12,519	21,731
Grants	8,714	31,950
Fundraising	5,126	6,185
Clothing and product sales	3,712	9,086
	<u>230,598</u>	<u>307,011</u>
EXPENDITURES		
Paddling Program Expenditures		
Affiliation Memberships	10,840	9,670
Automobile and travel	4,164	5,407
Awards	1,608	358
Boat Repairs and Supplies	898	1,701
Clothing	4,962	11,163
Insurance - paddling	3,806	3,612
Miscellaneous	1,075	1,000
Race Entry Fees	8,267	11,408
Regatta Accomodations	1,443	3,147
Salaries and wages	156,600	144,060
Training and program supplies	5,901	2,151
	<u>199,564</u>	<u>193,677</u>
Administration		
Accounting	2,807	2,040
Amortization	16,016	14,776
Bank charges, interest and penalties	2,735	813
Fundraising and events	4,593	3,568
Internet and Website	1,347	3,525
Nevada	9,663	12,872
Office	669	378
Telephone	1,564	1,421
	<u>39,394</u>	<u>39,393</u>
Building		
Cleaning, maintenance and repairs	1,937	1,982
Insurance - building	549	3,438
Rent (Note 7)	16,758	11,690
	<u>19,244</u>	<u>17,110</u>
TOTAL EXPENSES	<u>258,202</u>	<u>250,180</u>
EXCESS OF REVENUES OVER EXPENSES (EXCESS OF EXPENSES OVER REVENUES)	<u>(27,604)</u>	<u>56,831</u>

See accompanying notes
Subject to Review Engagement Report dated January 25, 2019

NEPHIN WINTER BINGLEY
CHARTERED PROFESSIONAL ACCOUNTANTS

**CARLETON PLACE CANOE CLUB
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED OCTOBER 31, 2017**

UNAUDITED

	2017 \$	2016 \$
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash received from activities, grants and donations	223,095	281,417
Cash paid to suppliers	(248,234)	(205,004)
	(25,139)	76,413
CASH FLOWS FROM INVESTING ACTIVITIES		
Capital asset purchases	(29,402)	(22,234)
	(29,402)	(22,234)
CHANGE IN CASH DURING YEAR	(54,541)	54,179
CASH, beginning of year	76,772	22,593
CASH, end of year	22,231	76,772
Cash Represented By:		
Cash in bank	10,732	67,704
Cash - restricted (Note 2)	11,499	9,068
	22,231	76,772

See accompanying notes
Subject to Review Engagement Report dated January 25, 2019

Carleton Place Canoe Club provides dedicated leadership in the sport of canoeing to meet the recreational needs of the community. The Club was founded in 1893 and was incorporated by Letters Patent, as a non-profit corporation issued by the Province of Ontario on May 14, 1968.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

- (a) **Basis of presentation**
These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations; accordingly, these financial statements have been prepared in accordance with Canadian generally accepted accounting principles.

- (b) **Capital Assets**
Capital Assets are recorded at cost. Average cost is used to record additions and dispositions of like assets. Amortization for the paddling program assets is provided at the following annual rates:

C & K Class Boats	20 year straight-line
War Canoes	25 year straight-line
Dragon Boats	40 year straight-line
Recreational Canoes	15 year straight-line
Paddles	5 year straight-line

Amortization rates used for assets in the building program are as follows:

Fitness, kitchen and office equipment	20% declining-balance
Leasehold Improvements	5 year straight-line

- (c) **Revenue Recognition**
Member's fees are recognized when due. Services revenue is recognized when the services are provided. All other revenues are recognized when received.

Operational and capital grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in the subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonable estimated and collection is reasonably assured.

- (d) **Measurement Uncertainty**
The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in earnings in the period in which they become known.

2. RESTRICTED CASH

To meet the requirements of the Ontario Lottery Legislation, a separate bank account is maintained to collect and disburse funds related to the lottery license activities.

3. CAPITAL ASSETS

	2017 Cost \$	2017 Accumulated Amortization \$	2017 Net Book Value \$	2016 Net Book Value \$
Canoes and Boats	356,986	160,028	196,958	182,963
Boating Equipment	33,448	33,448	-	-
Total Canoe Program	390,434	193,476	196,958	182,963
Equipment	21,626	19,233	2,393	2,401
Furniture	11,520	9,147	2,373	1,800
Leasehold Improvements	3,432	3,432	-	-
Total Building Program Assets	36,578	31,812	4,766	4,201
Total Capital Assets	427,012	225,288	201,724	187,164

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

The balance includes government remittances payable of \$3,702.

5. DONATED SERVICES

The work of the club is dependent upon the voluntary services of many members and volunteers. Since these services are not normally purchased by the Club and because of the difficulty in determining their fair market value, donated services are not recognized in these statements.

6. OPERATING LOAN AGREEMENT

On March 11, 2003, the Club signed a Demand Operating Loan Agreement with the Royal Bank. No security was assigned to this loan and interest is charged at prime plus 1%.

7. LEASE COMMITMENTS

The Canoe Club building is leased from the Town of Carleton Place. Until 2013, the rent was \$1 per annum. In 2013, the Town of Carleton Place took over the facilities management and cleaning. As a result, the lease was extended until July, 2024.

8. FINANCIAL INSTRUMENTS AND RISK MANAGEMENT

The Club's financial instruments consist of cash, accounts receivable, and accounts payable. The financial instruments can expose the company to certain risks as follows.

Liquidity risk

Liquidity risk is the risk that the organization cannot meet its debts when they come due. The Club has excess cash resources in their operating account, therefore it is not exposed to significant liquidity risk.

Credit risk

Credit risk is the risk that members will default on their accounts. The Club has considers their accounts receivable collectible and therefore not exposed to any significant credit risk.

Interest rate risk, Currency risk, Market risk

The Club is not exposed to any significant interest rate, currency or market risk