



The Carleton Place Canoe Club is the oldest continually operating canoe club in Canada. Established in 1893, the club fosters both team and individual excellence, with a focus on appropriate athlete development and accessible recreation for the Carleton Place and surrounding communities. We are currently hiring for the 2021 season to meet our recruitment, competition, and programming goals. If you are interested in any of the following positions, please send your cover letter and resume to coach@cpcanoecub.com. Please be sure to indicate for which position you are applying and if you are seeking full-time or part-time employment.

Position: Sprint Program Coordinators (U10, U12, & U14)

The Competitive Program Coordinators will lead the summer coaching staff in the delivery of safe, fun, and appropriate daily programs for CPCC's U10, U12, and U14 participants.

Duties:

- Assist in the development, planning, and implementation of all CPCC Sprint Programs
- In consultation with Head Coach and Club Manager, develop schedules and daily program plans
- Ensure program equipment and facilities are clean and in good working condition
- Mentor and train program junior coaches
- Attend all program sessions
- Assess program and participants regularly
- Attend all events involving program participants
- Attend all club hosted events, including regattas and social events
- Complete all program related regatta entries
- Ensure member compliance with club safety standards and CPCC Codes of Conduct
- Attend weekly staff meetings
- Complete a season-end program review

Qualifications:

- NCCP ELCC Certified (can be completed once application has been accepted)
- Pleasure Craft Operators license
- Understanding of CKCs LTAD plan & CPCC's Paddler Progression Model
- Previous experience working with athletes in the Fundamentals and Foundations to Training to Train stages of the LTAD plan
- Proven Leadership, organizational, and communication skills
- Standard First Aid & CPR-C
- Police Background Check

Term: June – August 21st, 2021 (start dates may vary)

Salary: Commensurate with experience, qualifications, and certification

Application Deadline: Friday March 12th, 2021

Submit application to: Pat Lester, Head Coach coach@cpcanoecub.com



Position: Sprint Program Junior Coaches – U10 & U12

The Sprint Program Junior Coaches will assist Sprint Program Coordinators in delivering a safe, fun, and appropriate program for competitive program participants (U10, U12).

Duties:

- Work with other program coaches and coordinators to deliver excellent programs in a fun, safe, and knowledgeable environment
- Attend all staff training sessions
- Assist program coordinators and Head Coach to ensure all program equipment is clean in good working order
- Attend all program sessions
- Assess program and participants regularly
- Assist program coordinators with regatta entries
- Ensure member compliance with club safety standards and CPCC Codes of Conduct
- Attend weekly staff meetings

Qualifications:

- NCCP ELCC trained (can be completed once application has been accepted)
- Pleasure Craft Operators license
- Understanding of CKCs LTAD plan
- Previous experience working with athletes in the Fundamentals and Foundations to Training to Train stages of the LTAD plan
- Proven Leadership, organizational, and communication skills
- Standard First Aid & CPR-C
- Police Background Check

Term: June – August 20th, 2021 (Start dates may vary)

Salary: Commensurate with experience, qualifications, and certification

Application Deadline: Friday March 12th, 2021

Submit application to: Pat Lester, Head Coach coach@cpcanooclub.com