



The Carleton Place Canoe Club is the oldest continually operating canoe club in Canada. Established in 1893, the club fosters both team and individual excellence, with a focus on strong athlete development and accessible recreation for the Carleton Place and surrounding communities. We are currently hiring for the 2023 season to meet our recruitment, competition, and programming goals. If you are interested in any of the following positions, please send your cover letter and resume to coach@cpcanooclub.com. Please be sure to indicate for which position you are applying and if you are seeking full-time or part-time employment.

Position(s): Sprint Program Coordinators (U10, U12, & U14)

The Sprint Program Coordinators will lead the summer coaching staff in the delivery of safe, fun, and athlete development appropriate daily programs for CPCC's U10, U12, and U14 sprint program participants.

Duties:

- Assist in the development, planning, and implementation of all CPCC Youth Sprint Programs
- In consultation with Head Coach and Program Manager, develop schedules and daily program plans
- Ensure program equipment and facilities are clean and in good working condition
- Assist in mentoring and training program junior coaches
- Attend all program sessions
- Assess program and participants regularly
- Attend all events involving program participants
- Attend all club hosted events, including regattas and social events
- Complete all program related regatta entries
- Ensure member compliance with club safety standards and CPCC Codes of Conduct
- Attend weekly staff meetings
- Complete a season-end program review

Qualifications:

- NCCP ELCC Certified (can be completed once application has been accepted)
- Pleasure Craft Operators license
- Understanding of CKCs LTAD plan & CPCC's Paddler Progression Model
- Previous experience working with athletes in the Fundamentals and Foundations to Training to Train stages of the LTAD plan
- Proven Leadership, organizational, and communication skills
- Standard First Aid & CPR-C
- Safe Sport Trained and Screened

Term: May 1st – August 26th, 2023 (start dates may vary)

Salary: Commensurate with experience, qualifications, and level of certification

Application Deadline: Friday February 24th, 2023

Submit application to: Pat Lester, Head Coach & Technical Director coach@cpcanooclub.com