AmplifyPACS CD/DVD Importer software Instructions (version 3) RADIOLOGIST: SierraNevadaRC

This software will allow you to securely transmit images to your radiologist from a CD or DVD that contains the DICOM images of your patients. This software is to be used in lieu of physically mailing the media to your radiologist.

Pre-requisites:

- 1. Computer with Current Windows operating system
- 2. CD/DVD drive
- 3. Internet connection
- 4. CD or DVD containing Patient Images in DICOM format

To begin, please click on the following link to download and install the software: <u>Download AmplifyPACS CD Importer</u>

Instructions:

- 1. Download and run the software
- 2. If you have an Antivirus software, it may block the file from being run. You may temporarily disable the antivirus or consult your IT person for assistance.
- 3. If prompted by Windows Defender (Smart Screen) click More info then click Run anyway



4. When prompted by the Registry Editor, click **Yes**, then click **OK**



5. Find the AmplifyPACS CD importer icon on your desktop and double-click on it.



10.

- 6. Insert the CD or DVD with the Patient's DICOM images you want to transfer to your radiologist.
- 7. Check and be sure that the correct CD Drive letter is selected, if you need to change the drive or directory click on Browse...

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Directory:	D:\	Browse

- 8. Expand **My Computer** and select the drive for the DICOM media and click **OK**
 - This PC
 3D Objects
 Desktop
 Documents
 Downloads
 Music
 Pictures
 Videos
 Local Disk (C:)
 DVD Drive (D:) DICOM_CD
- To send ALL images on the CD press Quick Send and skip to step 13 To select individual exams on the CD, continue to step 10

Directory:	D:\						Browse	Update
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11. Select the exam you would like to send, then click Send

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12. Click OK

Patient ID:	DEMO-DR-IMAGES-Lossy10				
Name:	SAMPLE^SPINE				
Birthday:	20000101				
Change Patier	nt Info				

13. When **Done**, click **Close** and **Exit**

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14. For future CDs that you need to transfer, please skip to step 5.