AmplifyPACS CD/DVD Importer software Instructions (version 3)
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This software will allow you to securely transmit images to your radiologist from a CD or DVD that contains the DICOM images of your patients. This software is to be used in lieu of physically mailing the media to your radiologist.

Pre-requisites:
1. Computer with Current Windows operating system
2. CD/DVD drive
3. Internet connection
4. CD or DVD containing Patient Images in DICOM format

To begin, please click on the following link to download and install the software:
Download AmplifyPACS CD Importer

Instructions:
1. Download and run the software

2. If you have an Antivirus software, it may block the file from being run. You may temporarily disable the antivirus or consult your IT person for assistance.

3. If prompted by Windows Defender (Smart Screen) click **More info** then click **Run anyway**

4. When prompted by the Registry Editor, click **Yes**, then click **OK**
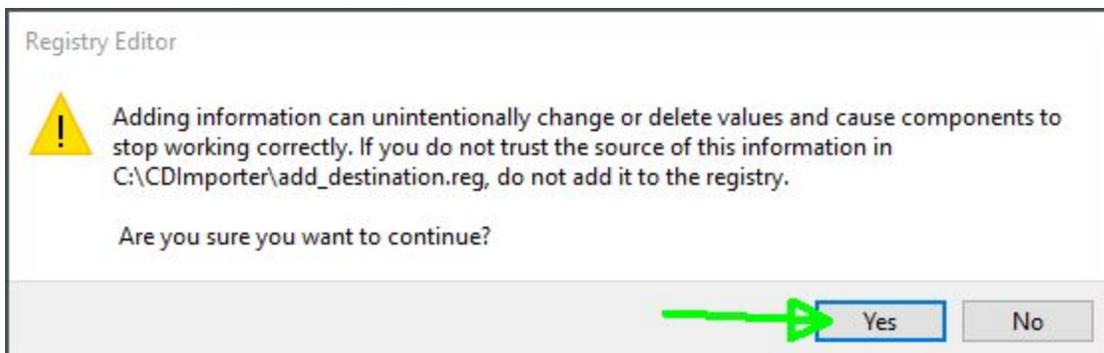
5. Find the **AmplifyPACS CD importer** icon on your desktop and double-click on it.

6. Insert the CD or DVD with the Patient's DICOM images you want to transfer to your radiologist.

7. Check and be sure that the correct CD Drive letter is selected,
if you need to change the drive or directory click on Browse...

8. Expand **My Computer** and select the drive for the DICOM media and click **OK**
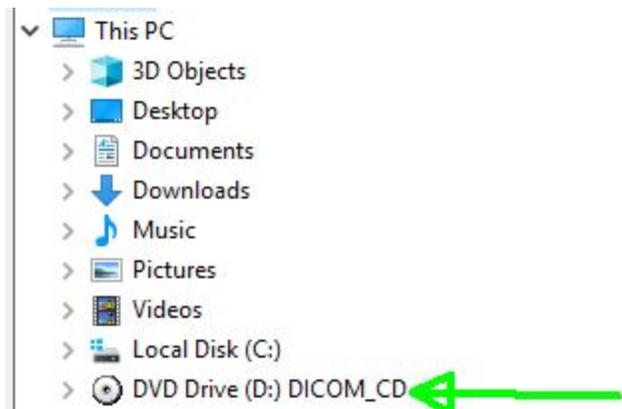
9. To send **ALL images** on the CD press **Quick Send** and **skip to step 13**
To select **individual exams** on the CD, **continue to step 10**
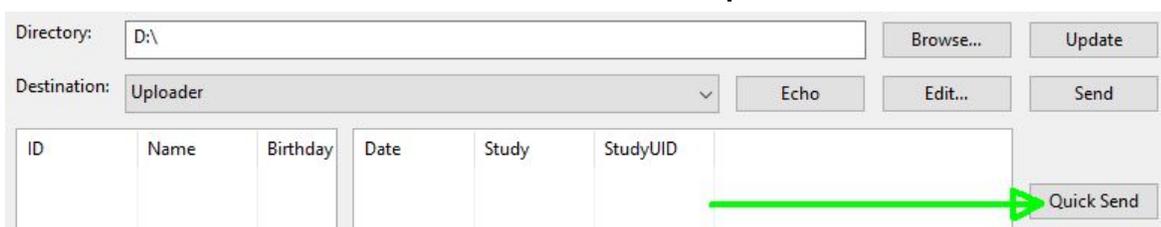
10. Click **Update**

11. **Select the exam** you would like to send, then click **Send**
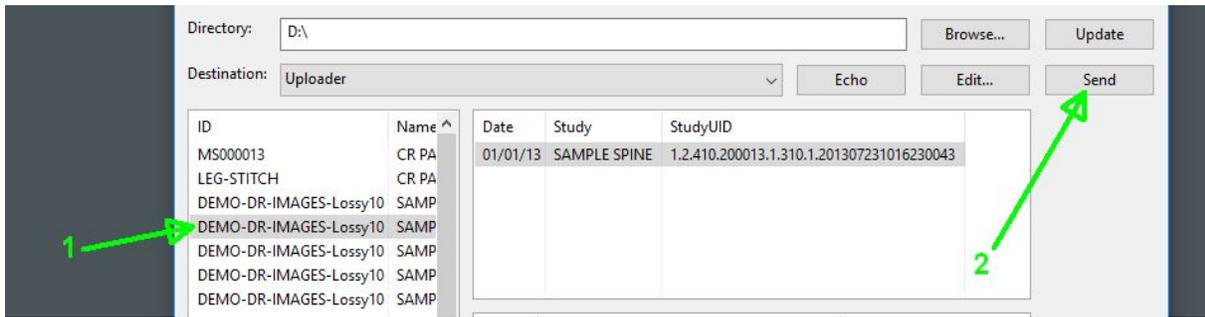
12. Click **OK**
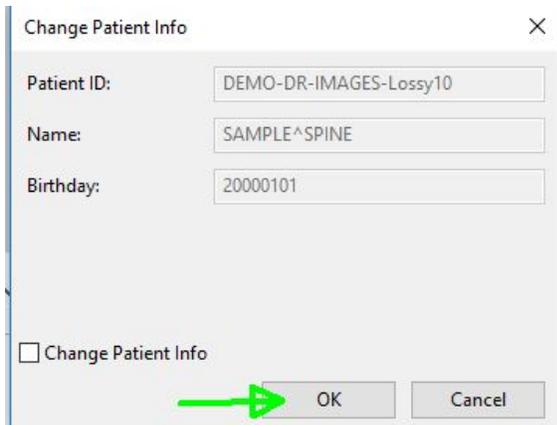
13. When **Done**, click **Close** and **Exit**
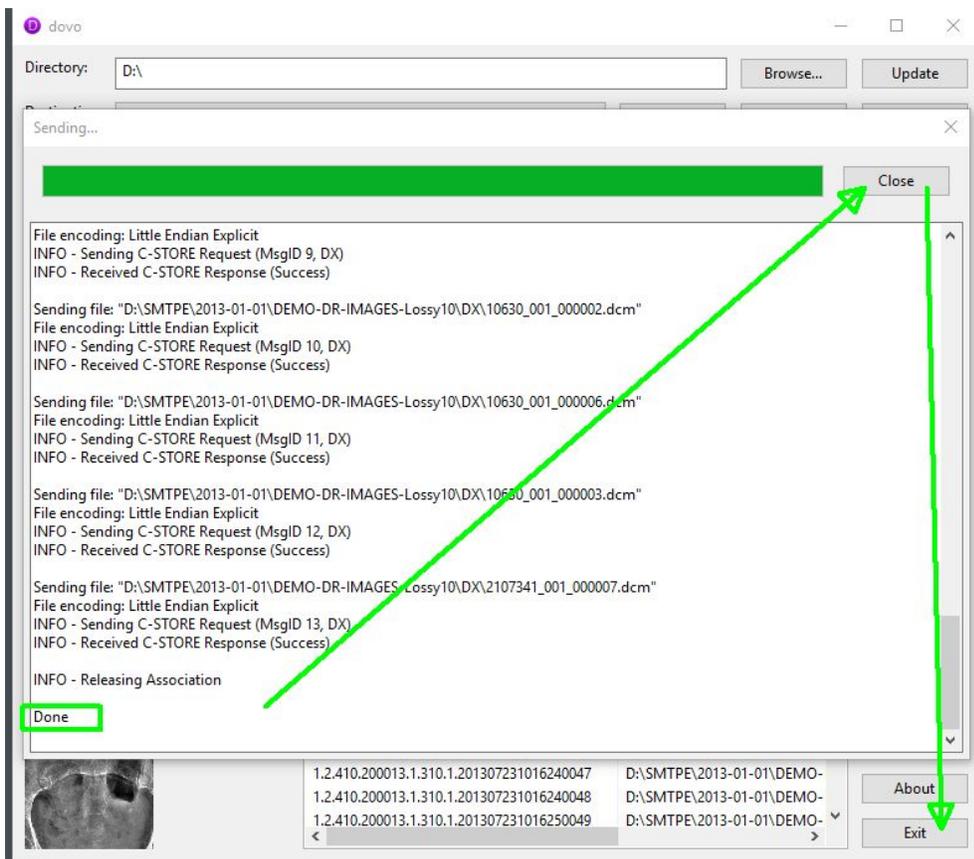
14. For future CDs that you need to transfer, please skip to **step 5.**