

Moravian School
P.O. Box 308354
St. Thomas, VI 00803
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Errol L. Connor (Rev. Dr.)
Principal

Dear Parents/Guardians:

Thank you for enrolling your child(ren) at the Moravian School for the 2019-2020 academic school year. In order to process this application promptly, we would like you to complete and return this form as soon as possible. **Registration will not be complete and child will not be allowed to start school until all required documents are turned in.**

For **All New Students**, please **bring copies** of your child(ren) **immunization card, immunization clearance letter, birth certificate, social security card**, and a **copy** of his/her **last report card, including an official school transcript/Promotion Certificate** from the school he/she is currently attending. For **All Returning Students from the 2018-2019 school year**, please bring **copies of your child(ren) immunization card and the immunization clearance letter for students 5yrs and 11yrs.**

Orientation for all enrolled students will occur on Friday, August 23, 2019 at the Nisky Campus at 9:00 a.m.
Classes begin on Monday, August 26, 2019.

Your completed application form and all required documents should be returned accompanied by a **NON-REFUNDABLE** registration fee: *Our Early Bird Special is \$135.00 - March 18th through June 28th. From July 1st through August 16th the fee is \$160.00. Students registering after August 16th will be required to pay the late registration of \$200.00.*

One month's tuition (covering August 2019 and June 2020) must be paid with registration. Parents/Guardians are asked to remember that the September tuition will be due on September 1st. Registration is not complete until the registration fee and the August/June tuition are paid. Students who are not properly registered cannot attend classes. **The registration fee is not refundable or transferable. No part of the August/June tuition WILL be refunded after your child has been enrolled for forty-five days (45) of the academic year.**

Tuition is based on an annual rate spread over ten (10) months. Parents may elect to pay tuition in full, semi-annually, or monthly. **Monthly tuition is due on the FIRST day of each month, beginning in September and ending in May.** Tuition must be paid on or before the 10th of each month. **A late fee of \$50.00 will be charged after the 10th of the month.** If the 10th falls on a weekend or holiday tuition must be paid promptly on the next work day to avoid the late fee. If the tuition remains delinquent up to the 20th day of the month, the child **MUST** remain at home until the tuition is paid. **A fee of \$50.00 will be charged for checks that are returned. This is in addition to the late fee that is charged if the payment is not received by the 10th of the month.**

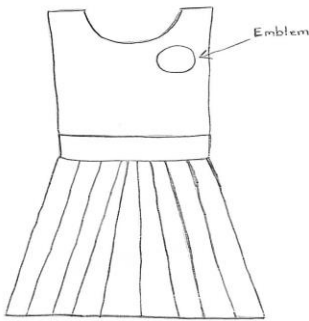
Please make every effort to register your child(ren) on time. This will enable us to make adequate arrangements for staffing and to provide additional accommodations for students where necessary. Spaces are available on a first come basis. Spaces will not be held for students who do not register on time or whose registration is not properly completed. Please complete and submit all required information.

Moravian School is a parochial school operated on the Christian principles of the Moravian Church. With your cooperation, your child can receive a sound, balance and commendable education.

PLEASE APPLY EARLY and SAVE!

THE MORAVIAN SCHOOL UNIFORM AND DRESS CODE

Girls (Pre-K to 3rd) wear light green jumper and white short sleeved blouses. Matching shorts may be worn under the jumper. Only black or brown shoes and white socks are permitted. **Sandals, boots, and ankle-high socks are NOT permitted. Socks must be worn well above the ankles.**



Girls (4th to 8th) wear light green pleated skirts, and white short sleeved blouses. Shoes and socks are same as above.

Boys (Pre-K to 3rd) wear dark green short pants, white short sleeved shirts, black or brown shoes and white socks.

Boys (4th to 8th) wear dark green long pants, white short sleeved shirts. Shoes and socks are same as above.



Girls must wear fully pleated skirts of a length that touches their knees. **No frilled, adorned, gathered or straight skirts are allowed.** Seventh and eighth graders must wear a green tie.

The school's emblem must be sewn onto the left pocket of the shirt or blouse, and the upper left side of the jumper. All children must be in proper uniform daily except on "Dress-up" Days designated by the principal. Moravian School T-Shirts (gym shirts) that are white with green logo are to be worn tucked inside gym pants on **GYM DAYS ONLY**. White socks and white or black sneakers are to be worn as part of the gym uniform on gym days ONLY.

Girls are not allowed to wear polished nails. Girls and boys are not allowed to wear jewelry, including chains, rings and bracelets. Boys are not allowed to wear earrings (NO EXCEPTIONS). The school will NOT be held responsible for lost jewelry. The school is NOT responsible for lost/stolen cell phones, and other electronics.

ABSOLUTELY NO BRAIDS OR PLAITS FOR BOYS BEYOND KINDERGARTEN.

All students in 3rd to 8th grade are required to bring a bible to devotions.

Students who refuse to follow the dress codes will be sent home!

FEES FOR THE MORAVIAN SCHOOL

1. REGISTRATION Fee (**non-refundable**)

- i. Early Bird Special \$135.00
(March 18th – June 28th)
- ii. July 1st – August 16th\$160.00
- iii. Late registration\$200.00

2. TUITION

	10% off Rate	
Pre-Kindergarten (K-3 & K-4).....	\$350.00	\$315.00
Kindergarten through 6th Grade	\$335.00	\$302.00
7th & 8th.....	\$345.00	\$311.00

3. GYM UNIFORM

T-SHIRTS:

- Youth (XS – L) \$8.00
- Adults (S, M, L) \$9.00
- XL and up \$10.00
- Pant \$10.00

- 4. Emblem \$3.00
- 5. P.T.A. Dues \$10.00
- 6. School Insurance (Optional) \$18.00

7. Music Fee: Students in the 6th – 8th grades will be required to pay a \$5.00 monthly fee / \$50.00 for the year. Students may be issued instruments. If they lose and/or damage the instrument they will be required to repair/replace the same. Students must take special care of all instruments assigned.

Per tuition account involving one or more student, any part or whole of the entire bill will be charge \$50.00 late fee if late.

Parents/Guardians and students who are members of the Moravian church may be eligible to receive 10% off tuition. They **must** have a verification letter signed by the Pastor and imprinted with the church’s seal. Parents with more than one child attending the Moravian School will receive a 10% discount off the tuition for the second, third, and fourth child as appropriate. **The discount will be applied to the lower tuition amounts.**

Online Payments: Parents/Guardians have the option of **PayPal** to make tuition payments. This is convenience that has a service charge on any transaction you make. This charge must be considered in choosing this option. The cost and benefit analysis may lead to the conclusion that the convenience is worth it or that the service charge may be better than a \$50.00 late fee. Of course, all such online payments must be made by the 10th of each month that the tuition becomes due. If not, you may have both charges added to your account. The choice is yours, we hope you find this provision useful. Use it wisely. It holds a lot of good. Call the office for additional information or go online and learn about the benefits of a PayPal account.

REGISTRATION FORM

Please ensure that you provide accurate contact information. Should there be any changes in the information provided, please inform the office as soon as possible.

School Year _____ Date _____

Student's Name _____
Last Middle First

Social Security Number _____ Age: _____ Gender: _____

STUDENT INFORMATION

PARENTAL INFORMATION

Birth Date _____
Month Date Year

Mother's Name _____

Birthplace _____

Mother's Church Affiliation _____

Citizenship _____

Mother's Occupation _____

Ethnicity _____

Telephone (h) _____ (w) _____ (c) _____

Immigrant number _____

Email Address _____

Church Affiliation _____

Home Address _____

Mailing Address _____

Minister of above-named church

Father's Name _____

Dwells with () () ()
Mother Father Guardian

Father's Church Affiliation _____

Guardian's Name _____

Father's Occupation _____

Home Address _____

Telephone (h) _____ (w) _____ (c) _____

Mailing Address _____

Email Address _____

Telephone (h) _____ (w) _____ (c) _____

Home Address _____

Mailing Address _____

SCHOOL STATISTICS OF PUPIL

Last School Attended _____

Address of last school _____

Last grade completed _____

MEDICAL INFORMATION

Child's doctor's name _____

Child's doctor's address _____

In case of emergency contact

Name _____ Telephone (h) _____ (w) _____ (c) _____

Signature of person making application _____

Person responsible for tuition payments _____

I decline School's Insurance

I understand and agree that The Moravian School **will NOT** be held liable for any accident and/or injury involving my child(ren). I decline the School's Insurance because I have insurance coverage for my child(ren).

Student Name: _____

Parent Name: _____

Signature: _____

Date: _____

If you are declining the school insurance provision, please submit copy of your child's insurance coverage with this application.

SCHOOL BUS

The services of the School Bus are extended to the Moravian School. We can have a service in the morning that transports students from the Memorial Campus to the Nisky Campus and one in the afternoon that transport students from Nisky to Memorial. This all depends on the number of students who will need the service. Please indicate if you will need this service of the school bus in the morning, the afternoon or both:

Morning

Afternoon

Both

Thank you very much for your thoughtful attention to these matters.