**Position** & **Job Title:** Director of Ministry

**Reports To** Country Director of Ministry Continental Director of Ministry/ Vice

President/ President / Board of Directors

**Location**: TBD

**Compensation**: Volunteer until funding is available Position Summary/Objective

# God’s Love International- is ministry focused - all are required to preach and teach the gospel of the Lord Jesus as Directed in Matthew 28:18-20 and Colossians 1:27-28.

# Our objective is to bring all back to the Body of Christ Jesus Gen\_1:3, Joh\_10:30-38, Joh\_14:1-31, Joh\_15:1-27, Joh\_17:20-26, Rom\_8:9-10, Rom\_12:3-8, 1Co\_3:16, 1Co\_6:12-20, 1Co\_12:1-31, 2Co\_5:17-21, 2Co\_6:14-18 Col\_1:15-29, Eph\_2:1-22, Eph\_4:1-32, Gal\_2:15-21, Gal\_3:28, Rev\_22:1-21 that all receive their salvation inheritance Joh\_1:29, Col\_1:13-14, Eph\_1:7, Heb\_13:20-21 that is being the body of Christ Jesus, Joh\_17:20-261Co\_12:1-31 Eph\_2:1-22, Eph\_4:1-32. As such we require all half partners and all full partners to share Theophilus (God’s Love) with the world Joh\_3:16, Rom\_5:8, 1Co\_13:1-13, Eph\_5:1-21 1Jn\_4:7-21. That they adhere to the policies of God’s Love International out of Love and mutual respect and not out of fear of discipline 1 John 4:7-21, 1 John 5:3. That because of the Love of God we desire to share His love with the World

# Position Overview: Essential Job Functions:

# Director of Ministry Must submit : To the Country Director of Ministry who complies the reports and submits to the president at ron@godsloveinternational.com.

* + 1. Monthly Report –
			1. Daily Report of Activity- this is the report that is compiled daily that breaks out each day of service for the month. This should also give in the Talk or Event section a daily break down of what the ministry did for that day, Training video must be watched and attested to understanding all procedures- <https://godsloveinternational.com/training> A copy of the form can also be located there.
			2. Monthly/Yearly Report- this is the form that summarizes the daily report in a month by month report for the full year. <https://godsloveinternational.com/training> A copy of the form can also be located there.
			3. Ministry report- Word Document in 12-point font- Times New Roman-
				1. This should summarize what the ministry did for the month, the Talk or Events section of the daily report.
				2. A complete break down of financials- Money received, including tithes or financial support from God’s Love International and How the money was utilized including what is remaining, with receipt verification of the money spent.
				3. Proposed Funds are the funds needed for the Following month- This is a complete break down of the funds required to run the ministry for the following month, and or requested projects that need funding, it should include where the funds are expected to come from, (Tithe or GLI or Funding Raise or Grants) and why they are needed. This should be accompanied by projection invoice of the supplier of said needs. This should also include a who, what, when, where and why narrative, Who, is in need the funds, what is needed, when are they needed, where are the funds to be used (supplier of goods for example) and most important the why these funds are being requested.
				4. Country Directors are required to have all there required reports from the Directors of Ministry by the 1st Friday of Every Month, and Send to the President the Monthly /Yearly (all of the County Included) report and the Ministry reports (all of the County Included) by the 2nd Monday of Every Month, The president will compile all the reports for the Board meeting, the 2nda Saturday of every month.
				5. All DOM’s must complete the reports and submit them to Country Director of Ministry regardless of if they are on social media or not. NO Reports, No Pay, Period, no proposed funds will be distributed to any DOM without required reports. No Pay Checks (when we have funds to pay the DOM) will be distributed without required reports being submitted.
				6. Only Full Partners will receive a Pay Check (when we have Funds)
				7. Full Partners must demonstrate their compliance with directives or will be subject to demotions to half partner at the discretion of the Board of Directors.

This will only occur when (2) written notice of failure to comply with directs have been issued.

* + - * 1. Half Members must petition the Board of Director-through their Country Director to become Full Members. If there is no Country Director then through the Continental Director of Ministry, if there is no Continental Director then to Any Board Member Directly. The Board of Directors will review each petition and vote on the merits of each half member becoming a full member.
		1. Posting on Ministry Site: Facebook or if you are on Other Sites, LinkedIn, Yelp, Twitter, Instagram, for all member is strongly encourage!!!!
			1. Sharing/liking and commenting on GLI posts is mandatory- to grow the ministry and attract potential donors.
				1. Bible Studies – replies need to be Biblical and must have Biblical reference to support answer. Why, it teaches the body to know God’s Word for themselves and not just take the studies as the Gospel. The Studies are designed for interaction that promotes dialog, so the body of Christ is encouraged and strengthened by God’s Word. It also promotes all to respond to God’s Word with God’s Word that will attract new followers to respond in kind. It promotes the cultural of the ministry to always be about God’s Word, His Theophilus, in all that we do and say.
				2. Verse of the Day – any comment works
				3. Prayer - Add to the prayer with what is needed in their area
				4. Sermons- promote watch parties, and full congregation to watch together
				5. FB/Twitter/LinkedIn/Zoom- DOM should be encouraging full congregation support that the congregation all should like, share and comment on posts.
		2. Need a Congregation enrollment list-
			1. Each Ministry needs to submitted a list of all whom a members of GLI
			2. Ministry that are licensed most have God’s Love International in the name (requirement of the grantors) we can only send funds to our ministry for them to use as required.
			3. Recruit licensed ministries that will change their Ministry names to include God’s Love International.

# Position Type and Expected Hours of Work:

This is a variable hour position based on employee availability.

# JOB REQUIREMENTS:

**Required Education and Experience:**

* High School Diploma or GED/HSEC

# Preferred Education and Experience:

* Experience working in ministry setting
* Theology Degree or / Post-Graduated Theological Degrees
* Strong Desire to Share Theophilus with all
* Demonstrated Knowledge of Scripture and Willing to Share Wisdom, Understanding of Send Scripture will all.

# Required Licensing and Certifications (may obtain within 6 months of hire):

* Pastoral License – One can be obtained through petition of the Board of Directors

# Knowledge, Skills, and Abilities:

**Interpersonal Awareness:** Ability to notice, interpret, and anticipate others' concerns and feelings, and to communicate this awareness empathetically to others.

**Theological Knowledge : Demonstrate -**a deep understanding of Biblical knowledge and concepts, that are support with Scripture.

**Fostering Teamwork:** Ability and desire to work cooperatively with others on a team. Ability to listen and respond constructively to other team members' ideas.

Demonstrated ability to remain team and ministry oriented, while negotiating different personalities and working under competing priorities.

**Oral and written Communication:** Ability to express oneself clearly in conversations and interactions with others.

**Decisiveness:** Ability to make difficult decisions in a timely manner.

**Written Communication and Documentation Skills:** Ability to express oneself clearly in writing, such as electronic communication, ministry reports, social media posts .

**Ability to provide Motivational Ministerial Support:** Ability to enhance others' commitment to the Body of Christ.

**Initiative:** Identifying what needs to be done and doing it before being asked or before the situation requires it.

**Focus:** Ability to develop, communicate and work towards goals in support of program mission.

**Results Orientation:** Ability to focus on the desired results of one' s own work, setting challenging goals and meeting or exceeding them.

**Global and Cultural Effectiveness:** Ability to value and consider the perspectives and backgrounds of all parties, while maintaining a clear sense of boundaries.

**Ethical Practice:** Ability to maintain confidentiality and integrate core values, integrity and accountability in all practices.

**Flexibility:** Openness to different and new ways of doing things; willingness to modify one' s preferred way of doing things.

# Strong computer skills.

**This job description has been approved by all levels of management:**

Country Director of Ministry

President \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_

# Employee/Volunteer signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee\_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ Date\_ \_ \_ \_ \_ \_