FIRST REGULAR MEETING OF THE SMITH TOWNSHIP BOARD OF TRUSTEES

The meeting was called to order with a prayer & Pledge of Allegiance by Fiscal Officer, Audrey Fox. **Roll Call:**

- Mr. Showalter Mr. Criss Mr. Mannion
- Present X Present X

Present X

Excused	
Excused	
Excused	

Attorney, Mark Finamore was present.

Adopt Agenda

1. Motion to adopt monthly meeting agenda. Passed.

Moved by: Scott Showalter Seconded by: Terry Criss

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

Approve Monthly Minutes

2. Motion to approve the DECEMBER 1, 2020 Minutes, DECEMBER 29, 2020 Minutes, and JANUARY 21, 2021 Minutes. Passed.

Moved by:	Terry Criss	Seconded by:	Scott Showalter
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Roll Call Vote:

\checkmark	Yes	No	Mr. Criss
./	Vac	No	Mr. Chowalt

✓ Yes No <u>Mr. Showalter</u> ✓ Yes No Mr. Mannion

Citizens' Comments

NO CITIZENS PRESENT

Approve Financial Reports

3. Motion to approve the December 2020 Financial Report, and EFTs and Warrants in the amount of \$230,842.13 (approx. \$162,000 Cares Act Grant reclass) and January 2021 Financial Report, and EFT's and Warrants in the amount of \$81,073.95. Passed.

Moved by:	Scott Showalter	Seconded by: <u>Terry Cris</u>	<u>S</u>
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Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

4. Motion to approve and sign the Bank Reconciliation Summary for January 2021. Passed.

Moved by: <u>Scott Showalter</u>

Seconded by: <u>Terry Criss</u>

Roll Call Vote:

- \checkmark Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

Police Report

Paul Ceresna, Police Chief present.

Police Department reported statistics for the month of January 2021 are:

- 88 Incident Reports
- 8 Accidents
- 97 Citations
- 155 Traffic Stops
- 243 Business Checks

2021-0203-07 Resolution to approve disposition of Township Property by private sale of forfeited property (1997 Ford Taurus) to Diane White in the amount of \$500.00. Passed.

Moved by: <u>Scott Showalter</u>

Seconded by: Terry Criss

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

2021-0203-08 Resolution to approve the purchase of computer equipment for the office and vehicle

from Salem Computer Center for \$6,091. (3 quotes submitted) and to replace MDT Laptop for car #31 for \$2,294.88 from TAC Computer. Passed.

Moved by: <u>Terry Criss</u> Seconded by: <u>Scott Showalter</u>

Roll Call Vote:

\checkmark	Yes	No	Mr. Criss
\checkmark	Yes	No	Mr. Showalter
\checkmark	Yes	No	Mr. Mannion

2021-0203-09 Resolution to approve the replacement of car #32, Ford Explorer, with a used 2016 Ford Explorer (43,764 miles) at an estimated price of \$22,145. Passed.

Moved by: <u>Terry Criss</u> Seconded by: <u>Scott Showalter</u>

Roll Call Vote:

- ✓ Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Showalter</u>
- ✓ Yes No <u>Mr. Mannion</u>

Road Report

Zach Wagner, Road Foreman, was not present and the report for the month of January 2021 read by Trustee Scott Showalter:

- Salted and plowed roads when needed
- Road check after storms
- Patch potholes with HPM
- Put ditching head on tractor
- Replace salt spinner motor on big truck
- Ran ditcher head on Stanley Ave.
- Replace battery in Case tractor
- Loaded salt for Beloit 4 times (total of 11 buckets)

Material used:

- 9 tons of HPM patch
- 50 Gallons of Diesel
- 51 Gallons of Gasoline

Recycling & Zoning Report

Peggy Christy was not present. Report review: **Zoning:**

- Addressed phone calls and correspondence related to zoning matters
- Responded to 5 calls requesting Zoning classifications for specific periods

Recycling:

- Yearly weights for 2020 to be reported in March 2021
- Picked up West Branch Damascus Elementary and West Branch Middle School recycling
- Shredded paper is added to our yearly totals. Needs are the greatest at the first of each month picked up by A. R. Schopps.

Fire Report

Mike Springer, Sebring Fire Chief and Smith Township Fire Inspector, present.

RESOLUTION 2021-0203-05 to contract with Sebring Village in a three-year contract commencing January 1, 2021 through December 31, 2023 for Dispatching Services in the form and provision contained in the attached Contract. Passed

Moved by: <u>Scott Showalter</u>

Seconded by: Terry Criss

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

RESOLUTION 2021-0203-06 to contract with Sebring Village in a three-year contract commencing January 1, 2021 through December 31, 2023 for Fire Protection and Emergency Medical Services in the form and provision contained in the attached Contract. Passed.

Moved by: <u>Scott Showalter</u> Seconded by: <u>Terry Criss</u>

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

Both Dispatching and Fire contracts were accepted by Smith Township Trustees under great consideration including:

- Service to the Township Residents Mike Springer, Sebring Fire Chief, has arranged for tanker service for the former Beloit Fire Department Area, (area located East of 12th Street) to now be handled by other area Fire Departments.
- **Insurance Premiums on your home** The ISO bases its FSRS (Fire Suppression Rating Schedule) on several factors including that the location of the nearest fire department must be within five miles of the township residents. Sebring Fire is within 5 miles of all Township residents. Homes without 1,000 ft. proximity to a fire hydrant will automatically have a score of a 9 or 10 regardless of location of the closest fire department.
- **Cost** Sebring agreed to provide service for a three-year period at a \$20,000 savings over the Beloit Fire Department bid. This provides fire service *without* an additional fire levy on Smith Township Residents under the current tax revenue from Mahoning County. Beloit Fire Department was offered a 38% increase (\$13,000 to \$18,000) but declined. The Trustees stated at this meeting that if Beloit would have showed to the meeting and matched Sebring's offer, they would have given the service to Beloit for their portion. As it was, there was no representation from Beloit at the meeting.

Trustee and Fiscal Officer Report

RESOLUTION 2021-0203-01 per Ohio Revised Code 321.34 Real Property Tax Collection advance procedures for 1st half tax year 2020 pay year 2021 Real Property collection period through March 05, 2021 requires a Township Resolution to be passed to receive tax advances from Mahoning County via Electronic Fund Transfer on March 12, 2021, March 19, 2021 and March 26, 2021. Passed. (see attached)

Moved by:	Terry Criss	Seconded by:	Scott Showalter
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Roll Call Vote:

\checkmark	Yes	No	Mr. Criss

 \checkmark Yes No <u>Mr. Showalter</u>

✓ Yes No <u>Mr. Mannion</u>

RESOLUTION 2021-0203-02 Smith Township wishes to follow Mahoning County Board of Commissioners in the extension of the Families First Coronavirus Response Act originally in affect from 4/1/2020-12/31/2020. Whereas the Coronavirus pandemic has not subsided and continues to affect Smith Township Employees and the township wishes to protect the public from the effects of the further spread of the virus. Smith Township will extend the provisions of the Families First Act through 3/31/2021. Passed. (see attached)

Moved by: Scott Showalter

Seconded by: Terry Criss

Roll Call Vote:

✓ Yes No <u>Mr. Showalter</u>

✓ Yes No <u>Mr. Criss</u>

✓ Yes No <u>Mr. Mannion</u>

RESOLUTION 2021-0203-03 The trustees give permission to the Fiscal Officer to review and adjust sick pay leave balances for any sick time used for payment of days due to the Coronavirus to agree to the Families First Coronavirus Response Act. Passed.

Moved by: <u>Scott Showalter</u>

Seconded by: Dave Mannion

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- ✓ Yes No <u>Mr. Mannion</u>
- \checkmark Yes No <u>Mr. Criss</u>

RESOLUTION 2021-0203-04 The Trustees grant permission to enter into the Energized Community (NEC) Grant 2021 Program for energy related projects and use grants for purposes of infrastructure energy improvements. Passed. (see attached)

Moved by: <u>Scott Showalter</u>

Seconded by: <u>Terry Criss</u>

Roll Call Vote:

- ✓ Yes No <u>Mr. Showalter</u>
- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

Other Issues Discussed:

- For Mark Finamore, are the wages for Trustees and Fiscal Officer adjusted on a calendar year basis? Attorney Finamore to confirm.
- Per Public Records Policy where Public Records requests will be handled by the Fiscal Officer and by our Attorney Mark Finamore at the Fiscal Officers discretion.
- NOPEC NECTERA Energy now servicing our Township.
- Cemetery Fence and West Branch Community Fund

Reports

5. Motion to accept all reports. Passed.

Moved by: <u>Scott Showalter</u>

Seconded by: Terry Criss

✓ Yes No <u>Mr. Showalter</u>

- \checkmark Yes No <u>Mr. Criss</u>
- ✓ Yes No <u>Mr. Mannion</u>

Adjournment

Motion by Chairman, Mr. Mannion, to adjourn meeting.

Our next Regular Meeting is March 3, 2021.