

SECTION II: DESIGN SUBMITTAL & APPROVAL

A. APPLICATIONS & FEES

The following applications and fees MUST BE SUBMITTED by the Owner/Builder and APPROVED by the ACC prior to any construction or demolition. Documents listed in Section B shall be submitted along with the application and fee.

NEW CONSTRUCTION.....\$2,000

MAJOR ADDITIONS/RENOVATIONS.....\$500

Shall include:

- 300 SF or more of new interior space or exterior hardscaped area (conditioned or unconditioned)
- Renovations which substantially alter the exterior design
- Demolition or relocation of existing structure
- Swimming Pool, including deck/hardscaping/landscaping

MINOR ADDITIONS/RENOVATIONS.....\$150

Shall include:

- 299 SF or less of new interior space or exterior hardscaped area (conditioned or unconditioned)
- Equipment or refuse enclosures/screening, gazebos and pergolas
- Exterior repairs/upgrades that include change of materials and/or color

NEW LANDSCAPING.....\$150

(Submitted in addition to New Construction)

LANDSCAPE MODIFICATIONS.....\$75

(Changes over 10% of the originally-approved plan)

The following repairs and/or maintenance items SHALL NOT require ACC or other approval:

- Repair existing driveway or hardscaping with identical material of same color
- Replace/repair exterior materials with identical material of same color
- Repaint exterior with identical color
- Replace landscaping with same or similar plants and/or materials

- Landscape modifications that affect less than 10% of originally-approved plan

B. SUBMITTAL & APPROVAL PROCESS

1. All applications, plans, and other documents shall be submitted via email to:

Patrick Barry, AIA
barrydesign@gmail.com

2. Documents to be submitted with New Construction Applications:

- a. New Construction Application (*See, Appendix*)
- b. House Plans showing all elevations
- c. Site Plan outlining the position, placement, setbacks, etc.
- d. Drawings/Plans showing the construction and design elements
- e. Exterior Colors Submittal Form (*See, Appendix*)
- f. Samples of any paint, siding, or other materials helpful to rendering a decision

3. Documents to be submitted with all Addition/Renovation Applications:

- a. Addition/Renovation Application (*See, Appendix*)
- b. Site Plan outlining the position or placement of the change/addition
- c. Exterior Colors Submittal Form (*See, Appendix*)
- d. Samples of any paint, siding, or other materials helpful to rendering a decision

4. Documents to be submitted with all Landscaping Applications:

- a. Landscape Application
- b. Landscape Plans showing plant species, location, and quantity

5. The ACC shall issue its written decision on all applications within 60 days receipt of all required applications, fees, and supporting documents required to render a decision.



**HICKORY
LAKESIDE**

NEW CONSTRUCTION APPLICATION

LOT #: _____ DATE: _____

BUILDER: _____ CONTACT: _____

PHONE: _____ EMAIL: _____

ESTIMATED START DATE: _____ ESTIMATED COMPLETION DATE: _____

THE ARCHITECTURAL CONTROL COMMITTEE TOOK THE FOLLOWING ACTION ON YOUR SUBMISSION:

	APPROVED	APPROVED AS NOTED	DISAPPROVED	DEFERRED	NOT SUBMITTED
ELEVATIONS	[]	[]	[]	[]	[]
MATERIALS	[]	[]	[]	[]	[]
EXT. COLORS	[]	[]	[]	[]	[]
OTHER	[]	[]	[]	[]	[]

REVIEWED BY: _____ DATE: _____

CONDITIONS AND COMMENTS: _____

This review is not meant to be a comprehensive check of the documents submitted. It is the responsibility of the contractor to conform to all local code requirements and the Design Guidelines and restrictions as established by the Developer.

ANY DEVIATION FROM THE DESIGN GUIDELINES MUST BE SPECIFICALLY REQUESTED & APPROVED



**HICKORY
LAKESIDE**

ARCHITECTURAL CONTROL COMMITTEE



**HICKORY
LAKESIDE**

EXTERIOR COLORS SUBMITTAL FORM

LOT #: _____

DATE: _____

BUILDER: _____

CONTACT: _____

PHONE: _____

EMAIL: _____

Please list all exterior colors to be used:

ROOF:
BRICK:
MORTAR:
SHAKE:
SIDING:
TRIM:
METAL ROOF (ACCENT):
SHUTTERS:
FRONT DOOR:
STONE/STUCCO:
BOARD & BATTEN:
LATTICE/SCREENING:

COMMENTS: _____



**HICKORY
LAKESIDE**

ARCHITECTURAL CONTROL COMMITTEE



**HICKORY
LAKESIDE**

LANDSCAPE APPLICATION

LOT #: _____

DATE: _____

BUILDER: _____

CONTACT: _____

PHONE: _____

EMAIL: _____

THIS APPLICATION IS FOR: NEW CONSTRUCTION LANDSCAPE MODIFICATIONS

THE ARCHITECTURAL CONTROL COMMITTEE TOOK THE FOLLOWING ACTION ON YOUR SUBMISSION:

APPROVED

APPROVED AS NOTED

DISAPPROVED

REVIEWED BY: _____

DATE: _____

CONDITIONS AND COMMENTS: _____

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ARCHITECTURAL CONTROL COMMITTEE



**HICKORY
LAKESIDE**

ADDITION/RENOVATION APPLICATION

LOT #: _____

DATE: _____

BUILDER: _____

CONTACT: _____

PHONE: _____ EMAIL: _____

DESCRIBE ADDITION/RENOVATION: _____

MAJOR ADDITION/RENOVATION

MINOR ADDITION/RENOVATION

THE ARCHITECTURAL CONTROL COMMITTEE TOOK THE FOLLOWING ACTION ON YOUR SUBMISSION:

APPROVED

APPROVED W/ CONDITIONS
AND/OR COMMENTS

DISAPPROVED

REVIEWED BY: _____ DATE: _____

CONDITIONS AND COMMENTS: _____

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**HICKORY
LAKESIDE**

ARCHITECTURAL CONTROL COMMITTEE



HICKORY LAKESIDE

PROJECT STATUS

LOT #: _____

DATE: _____

BUILDER: _____

CONTACT: _____

PHONE: _____

EMAIL: _____

	RECEIVED	(DATE)		APPROVED	(DATE)
NEW CONSTRUCTION REVIEW FORM					
Review Fee Paid: \$ _____				-----	-----
EXTERIOR COLORS SUBMITTAL					
Compliance Deposit Paid: \$ _____				-----	-----
Pre-Construction Meeting					
LANDSCAPE REVIEW FORM					
Request for Final Completion Review				-----	-----
NOTICE OF FINAL COMPLETION	-----	-----			
Compliance Deposit Returned: \$ _____	-----	-----			

COMMENCEMENT DATE: _____
(MUST BE WITHIN 90 DAYS OF NEW CONSTRUCTION REVIEW APPROVAL)

TARGET COMPLETION DATE: _____
(MUST BE WITHIN 24 MONTHS OF CLOSING ON LOT)

NOTES: _____





**HICKORY
LAKESIDE**

FINAL NOTICE OF COMPLETION

LOT #: _____

DATE: _____

TO (BUILDER/OWNER): _____

- All temporary toilets, construction equipment and debris removed
- Construction per plans
- Exterior Colors per plans
- Landscaping per plans

The Architectural Control Committee of Hickory Lakeside hereby finds
the construction completed on the above Lot to be **IN COMPLIANCE**
with the plans and specifications submitted and approved
in accordance with the Design Guidelines.

ISSUED BY: _____

DATE: _____

* This notice does not in any way certify the accessibility, sufficiency, or approval by the ACC of the actual construction of structures, or of the workmanship, or to represent to anyone the quality, function or operating of the structures or of any construction, workmanship, engineering, materials, or equipment. Its issuance shall in no way be construed to certify to any party that the structures have been built in accordance with any applicable rule, regulation or code.



**HICKORY
LAKESIDE**

ARCHITECTURAL CONTROL COMMITTEE