



Dear Administrator,

As an educator, I wholeheartedly believe fostering an environment that promotes whole-child, student-centered learning leads students to success in all areas of life. In order to do so, I have developed a keen ability to build strong relationships, understand and meet the needs of all learners, and adapt in a rapidly changing world.

My educational career began in 2020 when students were returning to school after the pandemic. I watched teachers and students struggle with masks, desk dividers, and truncated school days. Despite the presence of these difficulties, my passion for teaching only grew. I have built a strong understanding of developmental needs throughout my time as a building substitute teacher where I worked closely with kindergartners and first graders. Primary students require an abundance of care, attention, and understanding to feel safe and confident in school. These students can also be unpredictable at times which has helped me to become highly adaptable and allowed me the opportunity to tackle new challenges. This helped guide my flexibility in my approach to meet students where they are in order for them to flourish.

During my second year as a building substitute, I was tasked with a long-term coverage assignment in a first grade classroom for two months. I was eager to design daily lesson plans, conduct assessments, and provide small group support, while I also worked hard to establish behavior management plans, consistent routines, and activities based in social emotional learning. I was able to build strong relationships with students, families, and colleagues through positive notes home, social lessons targeting community building, and collaboration with grade-level teachers to ensure effective instruction. Through empathetic and respectful communication, I was able to help students grow into kind, capable, and confident individuals.

Outside of the classroom, I am the assistant manager of a children's gym built on the philosophy of inclusion. In addition to my managerial responsibilities, I established and act as the facilitator of a monthly social group for middle school aged children with disabilities which has broadened my understanding of the needs for children of all ages.

Thank you for taking the time to review my resume and cover letter. I would love to speak further about employment opportunities. I can be reached via phone at (440) 334-3681 or email at [grace.a.carson@gmail.com](mailto:grace.a.carson@gmail.com)

Sincerely,

A handwritten signature in black ink, appearing to read 'Grace Carson'.

Grace Carson