



Next Michigan Development Corporation

**DRAFT MINUTES**  
**NNDC/LDFA EXECUTIVE COMMITTEE MEETING**  
**E.G. Nicks Grill & Tavern (825 S Main St, Lapeer, MI 48446)**  
**July 12, 2023 - 12:00 p.m.**

1. **Call to Order** – The meeting was called to order at 12:17 by Chairperson Joe Sawyer.
2. **Roll Call** -  
*Board members present-*  
  
Joe Sawyer, Chair  
Tracey Tucker, Vice Chair  
Kelly Martin, Secretary  
Randy Fernandez, Treasurer  
  
*Others Present –*  
Kevin Kilby, Attorney  
Sally Warren, Administrative Staff  
Heidi Sierakowski, AHP Accounting Firm
3. **Approval of Agenda** – M/R Fernandez, S/T Tucker to approve July agenda with change to update on bonding. All ayes, motion carried.
4. **Approval of May Minutes** - M/K Martin, S/T Tucker to approve July minutes as presented. All ayes, motion carried.
5. **St. Clair LDFA**
  - a. Bonding Update – They are delayed due to researching more construction costs. Bonds maybe ready in August or September.
  - b. City - LDFA Bids Award – M/T Tucker S/R Fernandez Approve Fishbeck for design of engineering documents for design phase for \$718,000, contingent upon St Clair approval of the hiring of Fishbeck and no payments will be made by this body until bond proceeds are received. Roll call vote: Yays: Tucker, Fernandez, Martin, Sawyer. Nays: None. Motion carried.
6. **Admin and Accounting Processes** – SEDP will continue to do administration and bill St Clair County for expenses incurred for St Clair LDFA. Accounting – Once construction phase begins the city will approval all bills then forward to AHP & SEDP. AHP will process and input in QB, forward request that need to be paid to S Warren. Warren will then process payment 30 days after receipt of bill. Kilby will be drafting a contract with City for processed for approval at Sept meeting.
7. **NMDC/LDFA (Perry)**
  - a. Banking Perry LDFA account is in process of being opened. NMDC checking account has been opened and once it is accessible through the online portal, we will transfer monies and close both accounts at Huntington Bank.



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- b. Insurance – S Warren gave an update on the renewal for our D&O Insurance. J Sawyer has signed the application and documents have been sent to company. J Sawyer asked S Warren to check into Cybersecurity insurance for I-69 International Trade Corridor.

8. **Attorney Comments** – None

9. **Other** – None

10. **Adjourn** – 1:05 pm

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Joe Sawyer, Chairperson