

WEST ALTON MARINA

As a condition of your lease agreement you are required to read, understand and follow the rules and regulations set forth within this handbook. You must make your family and guests aware of them as well. This updated version includes requirements that must be met under the laws of the US Environmental Protection Agency (EPA) and the NH Department of Environmental Services (DES)

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The Basics

Open: May 1 through October 31. Valet Service is provided May 15 thru Columbus Day.

Closed: November 1 through April 30. Arrangements must be made with the office to enter upon WAM property.

Lease Payments: Cash and Check.

Other Payments: Cash, Check, Master Card, Visa and Discover.

E Mail: Is Required for all Billing, Lease Agreements and Service Forms.

Valet Renewals: To guarantee the renewal of your valet slip you must pay the annual contract rate, which includes winter storage.

Amenities: Bathhouse service is available May 1 through Columbus Day.

Parking: 1 seasonal parking pass is included and will be mailed out in the Spring. Additional seasonal passes as well as daily passes are available at the entrance office for a fee.

Boat Launch: Included for boats & watercraft registered to the contract holder. Vehicle must display a parking pass.

Trailers: Attached to your vehicle must be parked in the field across from the entrance office on weekends and holidays.

Trailers: Not attached to your vehicle must be identified as yours. Tags are available at each office. Off-site seasonal storage is available for a fee. Any trailer left without arrangements will be placed in storage and a daily lot fee applied.

Speed Limit: 10 mph on the entrance road and 5 mph within the Marina.

No Wake: Within the docking basin and/or within the channel.

Boat Keys: A set to the ignition and cabin are required at the service office unless left in the ignition.

Boat Registrations: Boat dealers and the State of NH provide this service, WAM does not.

Quiet Hours: 11 pm to 8 am.

Guests: No fee except for parking. Parking is in the field across from the entrance office on weekends and holidays or as directed by WAM staff.

Insurance: Sufficient Boat Insurance is required. You are liable for damage you, your family and guests cause to other's property including WAM.

Pets: WAM is pet friendly to friendly pets. Owners must clean up after their pets. Pets will not be left unattended and must be leashed on weekends and holidays.

Securing your boat upon return: Bow should be facing the lake / construction company. It may also be backed into the forklift well. Sterndrive, trim tabs, swim ladders transducers that protrude past the bottom must be raised to prevent damage from the forks.

Subleasing: Is prohibited.

House Charging: Is allowed at Dockside Market. We do not allow house charging of Marine Fuel. WAM can securely store your credit card(s) information and automatically apply it to your fuel purchases.

The Environment

- Overboard discharge is unlawful. All boats with toilet(s), sink(s) and/or shower(s) must comply with the DES regulations regarding such.
- Any boat sinking and/or creating an oil sheen upon the water will be hauled at owner's expense. Boats with oily bilges will be cleaned and the source of contamination repaired.
- All Boats must be fueled at the gas dock where spill containment is readily available.
- Boats with holding tanks may be brought to the gas dock for proper sewage disposal. (free service)
- Used oil & oil filters may be brought to the service department for proper disposal. (free service)
- Contaminated fuel may be brought to the service department for proper disposal. (fees apply)
- Old batteries may be brought to the service department for proper disposal. (free service)
- Used Shrink Wrap may be brought to the service department for recycling. (free service)
- Metal may be brought to the service department for recycling. (free service)
- Hazardous material is not allowed in any dumpster.
- There is a dumpster for recyclable materials on each side of the Marina.
- Bottom Painting is not allowed. This service is available thru the Service Department.
- Boat Washing is not allowed on WAM property. You may wash your boat at the fork lift well using water only.
- Bilge Socks and Oil Absorbent Pads are available for purchase at Dockside Market.

Payments and Due Dates:

Annual Lease Agreements are mailed out August 1 and due August 31. A signed copy of the lease and a deposit in the form of cash or check is required. The second installment is due October 31. The third installment is due due April 30. No boat will launched without this payment schedule completed in full. The only form of payment accepted for the Lease Agreement is Cash and/or Check. Installments 2 & 3 are invoiced out as a reminder.

Lease Agreements, Repair Invoices, Dockside Market Purchases and Monthly Account Statements will be sent via email only. All invoices are due upon receipt with a monthly interest rate figured at 5% and applied to accounts past due 30 days. WAM reserves the right to not launch a boat if your account is past due more than 30 days. Returned checks will be accessed a \$50 fee.

Boat Requirements:

Functional Bilge Blower.

Automatic Bilge Pump wired correctly so it is not affected by a battery switch.

Batteries secured in a tray or box with insulated terminals.

Structural rot including floors, seats, swim pads and/or swim decks etc. is not acceptable.

All toilets, sinks and showers plumbed into proper holding tanks. No overboard discharge.

All boats with holding tanks will use proper chemical and marine toilet tissue.

Canvas in good repair and supported so that it properly sheds water. No tarps.

Selling your Boat and/or Purchasing a new Boat.

WAM management will consider transferring your valet slip to the purchaser of your boat if the following conditions are met:

The boat has been properly maintained by the WAM service department.

Management has met the potential buyers prior to the sale.

WAM management must be notified prior to purchasing a new boat to ensure it will fit in your rack. We will need the make, year, model, overall length, beam, and gross weight.

Prep your boat for winter storage by doing the following:

A set of keys and a completed decommissioning form is at the service shop.

All wet items need to be removed from your cabin.

Refrigerators emptied and all food removed from cabin.

Roll and store all carpet within the cockpit area.

Do not fill your gas tank. It will expand in the spring warmth and come out the overflow/vent.

Dryer sheets and moisture control keeps cabins smelling fresh.