

## Writing a Strong Offer - Checklist

☐ Check with the listing agent for the preferred format—then just get it done!	
☐ Offer to cover seller's closing costs (non-negotia with a low appraisal).	ble, even
☐ Keep contingencies to a minimum for a more at offer.	ttractive
☐ Submit credit score or a report with the Social S number redacted.	ecurity
☐ Attach a pre-approval letter to showcase financi readiness.	al
☐ Go big with earnest money (aim for 5% or more)	).
☐ Ensure non-refundable earnest money equals the payment—show commitment!	
☐ Skip inspection contingencies for a smoother pr	rocess.
☐ Include an escalation clause for multiple-offer si	
☐ Prove financial capability by providing proof of f your offer.	
☐ Suggest a daily delayed closing penalty (\$50-100 to stress the importance of timing.	) per day)
☐ Advocate for a short closing time frame to expeddeal.	dite the
☐ Have your buyer pre-qualify with the listing age lender for added credibility.	nt's
☐ Get super creative: Propose reducing the seller's commission and have the buyer cover it throug post-closing buyer agency agreement.	
☐ Encourage your buyer to write a brief letter to the (3-5 lines, blue ink, broad-tipped pen, family phoexpressing why the home is a perfect fit.	
☐ Summarize the offer with an executive summar covering price, contingencies, and the inspectio timeframe.	-