

NORTH WHIDBEY POOL, PARK, AND RECREATION DISTRICT
MINUTES
REGULAR MEETING
JANUARY 23, 2020

Meeting Called to Order: Meeting was called to order at 6:36pm by Commissioner Sean Merrill. Commissioners in attendance – Merrill, Wiegenstein, Hoffmire, Brooks-Leete, Hardin

Board Issues: (0:35) None to report.

Agenda Changes: (0:49)

1. Clover Valley will be added back to Committee Reports.
2. Special Olympics will be moved to New Business.

Swearing in New Board Members: (3:12) C. Wiegenstein and C. Brooks-Leete were sworn in as new Commissioners.

Public Comments: (5:39) None.

Voucher Review: (5:50) C. Hoffmire moved to approve Expense Vouchers 8441-8463 in the amount of \$56,003.69 and Payroll Transfers from M & O Account to Payroll Account in the amount of \$31,369.16 for a total of \$87,372.85. Motion was seconded by C. Wiegenstein. After discussion, motion was unanimously approved.

Committee Reports: (13:55)

Clover Valley – Oak Harbor Baseball Association Coach will draft a user agreement with Interim Director Stevens, to include options for payment and a solidified budget. Drafted agreement will be voted on at the next Regular Meeting. Board will also review budgets for Clover Valley Dog Park at the next regular meeting.

Unfinished Business: (29:57)

1. **Interim Director/Hiring New Director:** C. Wiegenstein moved to repost the director position for a minimum of 21 days. Seconded by C. Hoffmire. After a brief discussion, motion was unanimously approved. C. Wiegenstein and C. Brooks-Leete volunteered to act as a subcommittee for advertising the director position.
2. **Reserves/Cash Flow:** Still in process. Will revisit at a later date.

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3. **OPMA Discussion:** 7:22pm-7:40pm
4. **Outsourcing Proposals:** Revisiting at the next Regular Meeting.
5. **Maintenance Plan Review:** I.D. Stevens and C. Hoffmire will compile an all-encompassing list for 2019 and review at the next Regular Meeting.
6. **Strategic Plan Review:** Revisiting at the next Regular Meeting.
7. **Employee Handbook:** Email has been sent to I.D. Stevens regarding Employee Handbook.

New Business: (58:10)

1. **New Officers** – C. Hoffmire moves that C. Wiegenstein be nominated for Board Chairperson. C. Merrill seconds the motion. C. Wiegenstein accepts the nomination and is voted in unanimously. Commissioner Brooks-Leete moves that Commissioner Merrill be nominated for Vice Chairperson. C. Wiegenstein seconds the motion. C. Merrill accepts the nomination and is voted in unanimously.
2. **2020 Meeting Schedule** – C. Brooks-Leete moves that Regular Meeting dates be moved to the 4th Tuesday of the month at 6:30pm. C. Hardin seconds the motion. Motion passes unanimously.
3. **Special Olympic Contract** – Discussed and reviewed.

Staff Reports: (73:15) Maintenance report from Maintenance Director Matt Diehl. Discussed and reviewed Admin Report.

Final Board Comments: (93:02) C. Wiegenstein would like to see page numbers for public notices, and requests making the whole public docket digital, available via computer.

Next Meeting: Tuesday, February 25, 2020 6:30pm

Motion to adjourn was made by C. Wiegenstein, seconded by C. Brooks-Leete, passes unanimously. Meeting adjourned at 8:32pm.

Respectfully submitted,

Kailah Burr